

TOWN OF BETHEL
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MINUTES

BETHEL HOUSING AUTHORITY

March 14, 2012
6:30 p.m.

Present: T. Beeble
E. Budd
G. Slifkin
Absent: H. Dalcher
E. Dube

Chairman Timothy Beeble called the meeting to order at 6:30 p.m.

ROLL CALL: Present : T. Beeble, E. Budd, and G. Slifkin. Absent: E. Dube and H. Dalcher.

MINUTES: Gail Slifkin made motion to approve the minutes of the meeting of February 8, 2012; seconded by Elaine Budd. All in favor. Motion carried.

CITIZEN INPUT: John Favale , a new resident of Reynolds Ridge, came to meet The Board and make remarks as to the well managed complex.

BILLS AND COMMUNICATIONS: Elaine Budd made motion to approve the invoices and pay the bills; seconded by Gail Slifkin. All in favor. Motion carried. Checks were signed.

Letter received from CHFA concerning the refund of monies held by CHFA. The administrative oversight fee has been set at zero effective January 1, 2012.

Letter received from Christina Keune, DECD, concerning Management Review held on January 24, 2012. Response to findings was sent on February 22, 2012.

PHINEAS PARK: Mark Nolan reviewed the waiting list and the process used when filling a vacancy. Also, maintenance issues were discussed, mainly the roof on one building and the parking lot.

EXECUTIVE DIRECTOR: The annual audit has been completed. The report has not been received.

A favorable Management review report was received.

There is still a problem with the heat pump installation in Unit 38. We hope it will be solved shortly.

A new contact person at CHFA is Jermika Williams.

The election for tenant commissioner will be held on March 22, 2012. The Bethel Town Clerk will oversee the counting of ballots at 4:00 on the 22nd.

Snow removal costs were one third of last year.

Proposals for installation of hot water heaters will be sought.

TREASURER REPORT

Gail Slifkin made motion to accept the Treasurer's report; seconded by Elaine Budd. All in favor. Motion carried.

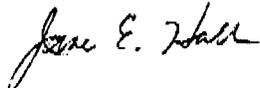
UNFINISHED BUSINESS

Tenant Commissioner election.

NEW BUSINESS

None.

Respectfully submitted,



Jane E. Hall

Recording Secretary