



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## MINUTES OF REGULAR MEETING

Tuesday, September 4, 2012  
7:30 p.m.  
CJH Municipal Center – Meeting Room “A”

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance was Town Counsel Martin Lawlor.

**Call to order/Pledge of Allegiance:** First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

**Public Comments:** Attorney Neil Marcus and Nathan Kahan representing Bethel Woods.

**Correspondence:** None that was not already on tonight's agenda

**Minutes of August 21, 2012:** Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker, to approve the minutes as presented. Vote, all in favor, motion unanimously approved. Selectman Szatkowski abstained from the vote.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to add to tonight's agenda, New Business # 4 – Consideration of recommendation – Bid Waiver – Lighting Project at Mitchell Park. Vote, all in favor, motion unanimously approved.

Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker, to add to tonight's agenda, New Business # 5 – Consideration of Assessor's office hours. Vote, all in favor, motion unanimously approved.

Selectman Szatkowski made a motion, which was seconded by First Selectman Knickerbocker, to add to tonight's agenda, New Business # 6 – Blight Ordinance. Vote, all in favor, motion unanimously approved.

**First Selectman's Report:** First Selectman Knickerbocker reported on the various paving projects which are progressing; it was agreed to look into hiring sub-contractors to help in

order to complete more work this season. He noted that bids are due in this Friday on the Library project, none of which are tied with the demolition of the old town hall. Drainage on the Piera property will commence shortly; this will allow work to be done on the lowering of the bridge deck on Walnut. It was also agreed to put the paramedic contract discussion on an upcoming agenda.

## **New Business**

### **1.) Consideration of easement request - Bethel Woods, LLC -**

Attorney Marcus presented the request of Bethel Woods, LLC. They are requesting a grading easement for the project on Nashville Road. Town Counsel Martin Lawlor will review the maps, the Planning & Zoning approvals and confer with Town Engineer Andrew Morosky regarding the drainage and grading.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to table this request pending review of the maps by Town Counsel Martin Lawlor. Vote, all in favor, motion unanimously approved.

### **2.) Consideration of recommendation from Economic Development Commission - hiring of a part-time director**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to support the recommendation of the Economic Development Commission to hire a part-time director, initial funding to come from the Economic Development Commission project account, and further, to recommend that this position be funded through the Town of Bethel Operating Budget Fund for Fiscal Year 2013-2014. Vote, all in favor, motion unanimously approved.

### **3.) Consideration of Resolution - Preventive Health Services Grant #2012-0229**

CT DPH grant for Dr. Gombos 4th & 5th grade Nutrition Initiative - Contract Log: #2012-0229 - Contract Period: 9/01/12 through 6/30/2014- Contract Amount: \$5,086 - Contract for: Preventive Health Services

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, that

***RESOLVED*** that *Laura L. Vasile, Director of Health, and in her absence, Matthew S. Knickerbocker, First Selectman have been empowered to sign contracts and any of its amendments hereto, on behalf of the Town of Bethel, between the Town of Bethel, Connecticut and the Department of Public Health or its successor agency*

Vote, all in favor, motion unanimously approved.

#### 4.) Consideration of recommendation – Bid Waiver – Lighting Project at Mitchell Park

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, that

**RESOLVED** that the Board of Selectmen, in accordance with the provisions of the Town of Bethel Charter, Section C8-13.C.(4)(iii), finds that it is in the public interest and the public economy to waive the bidding requirements with respect to the award of a contract for the construction of and financing in the form of a lease/purchase agreement with Musco Lighting, LLC and Musco Finance, LLC respectively, for field lighting at Pullan Field at Mitchell Park at 164 Old Hawleyville Road for the following reasons:

- 1.) *The waiving of this bid will result in substantial time savings which will allow for the installation of the field lighting much quicker than if this matter was put out to bid and will allow for the use of the field lighting this autumn for upcoming sporting events.*
- 2.) *The funds being utilized for the purchase/lease of the lighting will be private funds and not those of the Town of Bethel.*
- 3.) *That the Town of Bethel has had past dealings and experience with Musco Lighting, LLC and Musco Finance, LLC for the previous installation of lighting at the Bethel High School track and field lighting.*
- 4.) *In lieu of bids, a proposal for the lighting has been submitted by Musco Lighting, LLC and Musco Finance, LLC to provide the above referenced materials, equipment, labor and financing in the principal amount of \$130,000.00 to be financed over a period of ten (10) years with interest at an annual payment of \$17, 319.86 each and, that the proposal as submitted has been reviewed and approved by the Park and Recreation Director; the Board of Finance and a Special Town Meeting. The proposal as submitted is hereby accepted and approved.*

*And it is further **RESOLVED** that the First Selectman and or his designee(s) on behalf of the Board of Selectmen, is hereby authorized to execute any documents and to take any actions necessary or appropriate to effectuate and finalize the foregoing.*

Vote, all in favor, motion unanimously approved.

#### 5.) Consideration of Assessor's office hours:

First Selectman Knickerbocker advised that due to the workload and staffing issues, the Assessor's Office is closed to the public on Fridays. Discussion took place regarding public access to the office and the necessity to complete the office responsibilities without additional staff; no reduction in the workload is anticipated, particularly with revaluation. It was agreed to send a unified message to the Board of Finance asking for funding to alleviate this problem.

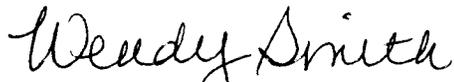
#### 6.) Consideration of Blight Ordinance

**Board of Selectmen Meeting Minutes of September 4, 2012**

It was agreed to add the Blight Ordinance and Fines Ordinance to the next agenda and, then schedule a public hearing.

As there was no further business on tonight's agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 8:29 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Smith".

Wendy Smith, Recording Secretary