



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MINUTES OF REGULAR MEETING

Tuesday, August 7th 2012
7:30 p.m.

CJH Municipal Center – Meeting Room “A”

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT: First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance was Town Counsel Martin J. Lawlor.

Call to order/Pledge of Allegiance: First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

Public Comments: none

Correspondence: Letter from T. Yonsky, Business Manager, Bethel Schools stating that her daughter is a teacher in the Bethel School System

Minutes of July 5th 2012 Meeting: Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker, to approve the minutes as presented. Vote, in favor, motion approved. (2-0-1) Selectman Szatkowski abstained.

Minutes of July 17, 2012 Meeting: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes of July 17, 2012 as presented. Vote, all in favor, motion unanimously approved.

Minutes of July 24, 2012 Special Meeting: Selectman Szatkowski made a motion, which was seconded by First Selectman Knickerbocker, to approve the minutes as presented. Vote, in favor, motion approved. (2-0-1) Selectman Straiton abstained.

First Selectman Report – First Selectman Knickerbocker reported that Lisa Plumb is the new Senior Center Director and welcomed her to the Town.

Additions to Agenda:

Motion by First Selectman Knickerbocker seconded by Selectman Straiton to add 1a. Presentation by Economic Development Commission, Mike Boyle, Chairman. Motion passed unanimously.

Motion by First Selectman Knickerbocker seconded by Selectman Straiton to add item 6. Authorization of annual deer hunt. Motion passed unanimously.

Motion by Selectman Szatkowski seconded by First Selectman Knickerbocker to add item 7. Planning & Zoning Zone Changes to the agenda. Motion passed unanimously.

Motion by Selectman Straiton seconded by Selectman Szatkowski to add item 8. rules ordinance for Municipal Center front lawn use to the agenda. Motion passed unanimously.

New Business

1.) A Presentation by Economic Development Commission

M. Boyle, Chairman of the Bethel Economic Development Commission presented a report to the Board of Selectman which included a brochure developed by the Economic Outreach Committee titled "Bethel Welcomes Your Business". A regional economic strategy study has been funded and should be completed within 18 months. The need for a part time economic development director was also discussed.

Selectman Straiton made a motion, seconded by First Selectman Knickerbocker to table the item until the next meeting to allow for consulting with the Comptroller on possible funding for the position. Motion passed unanimously.

1.) **Consideration of recommendation from Procurement Committee – Award Bid # 13-01 for Triple Combination Pumper for Stony Hill Fire Department**

Motion made by First Selectman Knickerbocker, seconded by Selectman Straiton to Approve the recommendation from the Procurement Committee to Award Bid # 13-01 for Triple Combination Pumper for the Stony Hill Fire Department to Pierce Manufacturing using the payment option of paying \$639,477 due at contract signing in order to save \$24,137 interest savings and chassis discount. Motion passed unanimously.

2.) Consideration of recommendation from Procurement Committee – Award Bid # 13-02 – 26,000 lb Dump Truck with Combination Spreader and establish date for a Special Town Meeting.

Motion by First Selectman Knickerbocker seconded by Selectman Straiton to recommend to the Board of Finance, funding an amount not to exceed \$15,562 for the purchase and award of Bid #13-02 – 26,000 lb Dump Truck with Combination Spreader, subject to Board of Finance and Special Town Meeting approval. Motion passed unanimously. S. Straiton requested that the bid analysis be submitted with any future Procurement Committee awards.

Motion by First Selectman Knickerbocker, seconded by Selectman Straiton to establish a Special Town Meeting date of Tuesday, August 21, 2012 at 7:00 p.m in the Clifford J Hurgin Municipal Center Meeting Room A. Motion passed unanimously.

3.) Consideration of request – Oven Rock Partners proposal

Jeff Davenport, Oven Rock Partners LLC discussed a proposal to revise the approved development for 62 Reservoir Street from 12 rental units to 2 or 3 single family homes.

Warren Curtis, 2 Saxon Road spoke about the proposal

Motion made by Selectman Straiton seconded by Selectman Szatkowski to table item to review the legal aspects with Town Counsel and request a formal proposal including drawings to be presented to the Board. Motion passed unanimously.

4.) Consideration of appointment – Municipal Agent for the Elderly

Motion by First Selectman Knickerbocker, seconded by Selectman Straiton to appoint Lisa Plumb, Senior Center Director as Bethel's Municipal Agent for the Elderly. Motion passed unanimously.

5.) Consideration of Tax Collector's request for Tax Refund Authorization

Motion by First Selectman Knickerbocker, seconded by Selectman Szatkowski to approve the Tax Collector's request, dated August 3, 2012 and authorize Tax Refunds in the amount of \$4,795.21. Motion passed unanimously.

6.) Annual Bethel Controlled Deer Hunt

Proposal submitted by Ron Maxwell for the Annual Controlled Deer Hunt.

Motion by First Selectman Knickerbocker, seconded by Selectman Straiton to approve request as presented, provided that all participants meet the insurance requirements necessary to participate. Motion passed unanimously.

7.) Planning & Zoning – Zone Change

Selectman Szatkowski requested that the Board be notified when zone changes are proposed to occur. B. Cavagna reviewed with the Board the notification process. Town Counsel Lawlor stated that Andrew Morosky, Town Engineer and Planner Steve Palmer have been working together on sewer allocation. No action was taken.

8.) Use of front lawn of Municipal Center

Selectman Straiton requested an update on the procedures and policy for use of the Municipal Center front lawn. First Selectman Knickerbocker stated there was a procedure with an application available at the Park & Recreation Department and will forward the information to Selectman Straiton.

The Board of Selectman requested a copy for review of the proposed parking plan for the Library.

Motion by Selectman Szatkowski, seconded by Selectman Straiton to adjourn. Motion passed unanimously.

Respectfully submitted,


Beth Cavagna
Recording Secretary