



**PUBLIC UTILITIES COMMISSION**  
Bethel Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

**REGULAR MEETING**

Monday, January 4, 2016

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED  
2016 JAN - 5 P 2:18  
TOWN OF BETHEL  
TOWN CLERK

**Present:** First Selectman Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski and Commissioner Valenti. Also in attendance were, Public Works Director Douglas Arndt, Comptroller Kozlowski, Utility Supervisor Kelly Curtis, Town Attorney Martin Lawlor and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

**Absent:** Commission Gribbin

**Call to Order:** First Selectman Knickerbocker called the Regular Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

**Public Input:** None

**Correspondence:** None.

**Meeting Minutes from Regular Meeting of December 21, 2015:**

*Selectman Szatkowski made a motion, which was seconded by Selectman Richard Straiton, to approve the minutes of December 21, 2015, as presented. Vote, All in Favor, Motion Approved. First Selectman Knickerbocker abstained.*

**Director's Report:** Director of Public Works D. Arndt reported projects are on track. He distributed a handout on the Eureka Tank Project: Owner Representative Fact Sheet for the Commission's review. Discussion ensued.

*First Selectman Knickerbocker made a motion, which was seconded by Commissioner Valenti, to add Eureka Clerk of the Works to the agenda under Old Business. Vote, All in Favor, Motion Approved.*

**Old Business:**

- **Eureka Clerk of the Works:** Decision to table until able to review Director Arndt's handout.

*Selectman Straiton made a motion, which was seconded by Commissioner Valenti, to table the decision on Eureka Tank's Clerk of the Works until able to review Director Arndt's hand out. Vote, All in Favor, Motion Approved.*

- **PUC Capital Project Status Summary:** Mr. Jedrychowski distributed a handout and reported the following:
  1. **Eureka Lake Water Tank:** Blasting is complete. Site excavation for tank to begin this week.
  2. **Hoyt's Hill Water Booster Tank:** Submitted final design to DPH for review and approval.
  3. **Maple Avenue Wells (#1 and #2) – Reconditioning Report:** Bid package for drilling of new wells is ready for submission to DPH. Meeting with DPH Tuesday, January 5<sup>th</sup> to discuss funding.
  4. **Sewer Allocation Study Review:** Document under review.
  5. **CT DPH Sanitary Survey Violations:** Received results of the last survey conducted this summer. An initial response letter to the DPH was sent 12/23/15 for deadline of 12/30/15. Additional responses are due on 3/29/16.

**Financial Reports:**

- **Invoices:**



**Regular Meeting January 4, 2016**

Item #	Vendor	Inv. Date	Inv. #	Amount	% Complete	Description	Account
1	Rick Neller	12/1/2015	4	\$5,395.00		Review of Bid Specs. on Eureka Lake Water Storage Tank	Water Department #0210160-5354
2	LeClair Ryan #307	12/7/2015	683996	\$644.00		Development of Hydrant Agreement between Town of Bethel & City of Danbury Through 11/30/15	Water Department #0210160-5313
3	Pennysaver	12/10/2015	64629	\$239.00		3/4 Page Water Violation Notice	Water Department #0210160-5354
4	Hollandia Nurseries	12/3/2015	1468	\$4,617.50		Stony Hill Sewer Project Tree Replacement 27 Adams Drive	Sewer Department #0310160-5354
5	Wright-Pierce #1024	12/14/2015	102626	\$3,510.00	91% as of 11/27/15	Professional Services Eureka - Bid Construction & Observation 10/31/15 to 11/27/15	Water Department #0210160-5313

6	Martin Lawlor #4077	1/4/2016	15-12 & 16-01	\$1,012.00		Professional Services Sewer Project	Sewer Dept. #0310160-5352
7	Martin Lawlor #4077	1/4/2016	15-12 & 16-01	\$346.50		Professional Services Sewer Invoice	Sewer Dept. #0310160-5352
8	Martin Lawlor #4077	11/1/2015	15-12 & 16-01	\$544.50		Professional Services Water Invoice	Water Dept #0210160-5352

**Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to table payment of invoice #1, Rick Neller, in the amount of \$5,395.00 until further research. Vote, All in Favor, Motion Approved.**

Commission Valenti requested a breakdown of Rick Neller's invoice and insurance submitted for next meeting.

Selectman Szatkowski requested Director Arndt produce a letter of project completion for Weinkauff and Riley on Adams Drive.

**First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the invoices, dated January 4, 2016, in the adjusted amount of \$10,913.50, with discussion. Vote, All in Favor, Motion Approved.**

**Engineering / Utility Consultant Report:** Mr. Curtis reported the following:

- Sewer backup on Chestnut Street repaired.
- Leak on Eureka side in Kingswood repaired.
- Issues with irrigation system at the Summit. Taking out meters and testing.
- Distributed a handout on water produced for Maple Avenue Wells and Chestnut Ridge and gave an overview to the Commission.

Town Attorney Lawlor to review Tolls Brothers projects for water and sewer ownership.

**Adjourn:** *As there was no further business on the agenda, First Selectman Knickerbocker made a motion, which was seconded by Commissioner Valenti, to adjourn the meeting at 4:53 p.m. Vote: All in Favor, Motion Unanimously Approved.*

*Respectfully submitted,*



*Kathy Galbis, Recording Secretary*