

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Tuesday, August 9, 2016

7:30 P.M.

Clifford J. Hurgin Municipal Center – Meeting Room “B”

PRESENT: Chair Jon Menti, Don Brown, Bob Durkin, Deno Gualtieri, Jim Palmer and John Perna

ABSENT: Vice Chair Nancy Ryan

ALSO IN ATTENDANCE: Brian W. Humes, Jacunski Humes Architects LLC; Jeffrey S. Anderson, Downes Construction Company; Richard Breese, Downes Construction Company

CALL TO ORDER:

Chair Menti called the meeting to order at 7:41 p.m. and led the Commission in the Pledge of Allegiance. Chair Menti also welcomed Don Brown as a new member of the Commission.

APPROVAL OF MEETING MINUTES:

J. Palmer made a motion, seconded by D.Gualtieri, to approve the minutes of the Regular Meeting of July 12, 2016, as submitted. Vote, all in favor, motion passed. D.Brown abstained.

CORRESPONDENCE: Chair Menti presented two invoices to the Commission, for work to date on the Police Station project.

J.Palmer made a motion, seconded by J.Perna, to approve payment of Invoice #10061, from Fairfield County Landscaping, in the amount of \$3,500.00 as submitted, to relocate a portion of the Cross Country track. Vote, all in favor, motion passed.

J.Perna made a motion, seconded by D.Brown, to approve payment of Invoice #16213, from Jacunski Humes Architects, in the amount of \$32,000.00 as submitted, for 80% completion of schematic design drawings. Vote, all in favor, motion passed.

PUBLIC INPUT: None

OLD BUSINESS:

South Street Fire Station

Nothing new to report.

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**TOWN OF BETHEL
TOWN CLERK**

Bethel Police Station

- .Humes of Jacunski Humes presented the Schematic Design, dated 8/9/16, to the Commission, following numerous meetings with the Police Department. An extensive review and discussion followed, covering floor plan refinements, work flow considerations, storage needs, circulation.
- Chair Menti will have Emergency Management Director Thomas Galliford contact Jacunski Humes to discuss potential EOC considerations.
- B.Humes reiterated the need for preliminary site plan input from P&Z, regarding location of communication tower, generator and driveway. It doesn't appear they will be ready to go before P&Z at the September 2016 meeting.
- Jacunski Humes will have the site plan survey updated by the Town surveyor to reflect the relocated Cross Country track.
- Downes Construction will come to September 13th meeting with an updated construction schedule.
- B.Humes reported on their conference call with Eversource for the energy savings program. The next Eversource meeting will be September 13, 2016 at 3:00 p.m. with all key parties attending, including Jacunski Humes, PS&BC members, and possibly ECC members and First Selectman.
- J. Perna will attend the next Energy Conservation Committee meeting on September 1, 2016 to review the Eversource energy savings program.

D.Gualtieri made a motion, seconded by J.Menti, to approve, upon receipt in writing to the Commission of Police Chief Finch's satisfaction with this schematic design, to submit the Schematic Design, dated August 9, 2016, to Downes Construction for a schematic design estimate. Vote, all in favor; motion passed. D.Brown abstained.

Municipal Center Locker Room

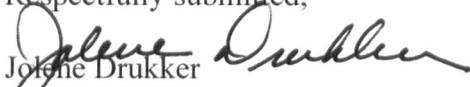
- Chair Menti reported on RFP's for abatement received from two companies: Hygenix Inc. and Envirotech. Chair Menti will notify the bidders of the Commission's decision.
- Chair Menti reported Parks & Recreation Director Eileen Earle said summer camp is now over, so the timing is good to complete this work.

J.Menti made a motion, seconded by J.Perna, to award the environmental site assessment project to Hygenix Inc.. Vote, all in favor; motion passed. D.Brown abstained.

ADJOURN:

D.Gualtieri made a motion, seconded by J.Perna, to adjourn the meeting at 9:47 p.m. Vote, all in favor, motion approved unanimously.

Respectfully submitted,


Jolene Drukker
Recording Secretary