

# PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center  
1 School Street  
Bethel, CT 06801

## **Regular Meeting Minutes**

**Tuesday, June 28, 2016**

**7:30 P.M.**

**Clifford J. Hurgin Municipal Center – Meeting Room “B”**

**PRESENT:** Chair Jon Menti, Vice Chair Nancy Ryan, Deno Gualtieri, Bob Durkin, Jim Palmer and John Perna

**ABSENT:** Jim Lacey

**CALL TO ORDER:**

Chair Menti called the meeting to order at 7:32 p.m. and led the Commission in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

*J. Palmer made a motion, seconded by N. Ryan, to approve the minutes of the Regular Meeting of June 14, 2016, as submitted. Vote, all in favor, motion passed.*

**CORRESPONDENCE:** None

**PUBLIC INPUT:** None

**OLD BUSINESS:**

**South Street Fire Station**

Nothing new to report.

**Bethel Police Station**

- Chair Menti had a conference call with Town Attorney Lawlor and Brian Humes. Updated insurance document received and the Architectural Contract is ready for First Selectman Knickerbockers signature.
- Downes Construction – Updated insurance document received. Construction Manager at Risk Contract to be delivered to First Selectman Knickerbocker within a week for signature.
- Cross Country Track – Three bids received. B. Durkin to obtain written estimate from Fairfield County Landscaping low bid estimate of \$3,500.00.

*J. Menti made a motion, seconded by N. Ryan, to approve Fairfield County Landscaping for the Cross Country Track, pending written estimate, in the amount of \$3,500.00. Vote, all in favor, motion passed.*

**RECEIVED**  
2016 JUN 29 P 3 19  
TOWN OF BETHEL  
TOWN CLERK

- Commissioning Agent RFP document reviewed by Commission. J. Palmer will revise the document, as needed.

Chair Menti announced Don Brown as the Commission replacement for James Naddeo. The Board of Selectman will vote on his appointment and then he will be sworn in. Chair Menti will contact James Lacey to determine his Commission status.

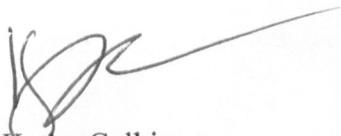
### **Municipal Center Locker Room**

- Chair Menti will obtain two quotes from Mystic Air Quality Consultants, Inc. and Hygenix, Inc. for locker room abatement.
- Chair Menti will request Parks & Recreation Director Eileen Earle attend the next meeting.
- Chair Menti requested K. Galbis forward Peter Combs, Ameresco, contact information to him to determine Ameresco's next steps for the locker room area.

### **ADJOURN:**

*Vice Chair N. Ryan made a motion, seconded by J. Perna, to adjourn the meeting at 8:54 p.m. Vote, all in favor, motion approved unanimously.*

Respectfully submitted,



Kathy Galbis  
Recording Secretary