



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

Bethel Public Library Board of Directors

Monday, June 27, 2016 at 6:00 p.m.

Morse Conference Room

PRESENT: Chairman Ted Stevenson, Robin Kahn, Linda Curtis, Richard Merritt, Mary O'Leary, Mary Spain, Tia Murphy, Terri Rotella, Lisa Johnson and Library Director Lynn Rosato.

ABSENT WITH NOTICE: Judy Schlemmer, Robin Grubard, Robert Zupperoli.

VISITORS: Catherine Montagano, staff member.

Chairman Stevenson called the meeting to order at 6:00 p.m.

PUBLIC INPUT: None.

ANNOUNCEMENTS: None.

CORRESPONDENCE: Library Director Lynn Rosato received two letters, which were read to the Board. The 2016 recipient of the Library Scholarship, who will be attending Smith College in the Fall, sent a very heartfelt thank you note to the Board. Director Rosato also received a strongly-worded letter addressing a recent occurrence between the author, a community reporter who regularly covers library programs, and library staff. A discussion followed. Director Rosato and Chairman Stevenson will meet with the individual on July 12, 2016 to address concerns raised on both sides.

APPROVAL OF MAY 23, 2016 MEETING MINUTES: Robin Kahn moved to approve the minutes. Terri Rotella seconded the motion. The motion passed unanimously.

TREASURER'S REPORT: Treasurer Tia Murphy presented the Treasurer's report for June, covering the month of May. Robin Kahn moved to approve the Treasurer's report. Mary Spain seconded the motion. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Lynn Rosato praised the beautiful landscaping work completed with extra help from donations and volunteers. Director Rosato informed the Board the shelving being replaced is not covered by insurance; however, it will be covered within the furniture budget. Director Rosato also reported on the amplifier and mixer equipment, both of which are being replaced. The Board was particularly concerned with having to cancel library programs as a result of these equipment problems. A discussion ensued. Lisa Johnson suggested the library look into borrowing these items from the schools, as an interim option to keep programs running thru the summer. Lastly, Tia Murphy requested a status update on the repair/replacement of the handicapped entry button system. A discussion ensued, with several interim suggestions put forth, including increased staff observation; posting a sign "Please call for assistance"; and a possible non-electronic "assistance bell".

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TOWN OF BETHEL
TOWN CLERK

FRIENDS OF THE LIBRARY: Linda Curtis reported on two upcoming programs that will be sponsored by the Friends. On July 21, the Friends general meeting and special program will spotlight **Cuba – Birds' Eye View**, with photos and stories by Tia Murphy. Linda also reminded the Board that volunteers are needed to staff the Mini BIG Book Sale on August 27, 2016; and will have a sign-up sheet for the Board at the July meeting. She will confirm the room has been reserved for this sale.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

STAFF PRESENTATION: Catherine Montagano is the Library's part-time Acquisitions Assistant. Catherine outlined her extensive areas of responsibility for the Board. This broad-reaching position extends from patron requests, library acquisitions, and inter-library loans; to the circulation process, seasonal tax forms and bookbinding,

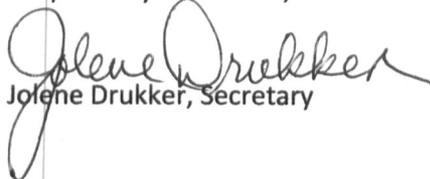
COMMITTEE REPORTS:

Development Committee: Chairman Stevenson presented to the Board. The Committee has developed a target list to sell sponsorships, focusing beyond the immediate downtown businesses as possible sponsors.

RECEPTION UPDATE: Tia Murphy reported Friday's "Sneak Peak" Reception was very well received. Tia thanked Mary O'Leary, Mary Spain and Judy Schlemmer for taking the time to hand-write invitations; which she reported made all the difference and was clearly noticed by those patrons attending. Library Director Rosato commented on the Library's plans to keep the interest and excitement going with this collection; saying the donor was very happy with how it's turned out. Lisa Johnson will also send a communication to the Cultural Alliance of Danbury.

ADJOURNMENT: Terri Rotella moved to adjourn the meeting. Richard Merritt seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:31 p.m.

Respectfully submitted,


Jolene Drukker, Secretary