

PARKS & RECREATION COMMISSION

Wednesday, October 26, 2016

Minutes

PRESENT: Meghan O'Connor, Pat Morton, Scott Perry, Gary Regan, Kevin Riley, Keegan Shaw, Lou Valenti, Rachael McGrath, and Eileen Earle.

ABSENT: None

VISITOR: Larry Craybas, BOE

CALL TO ORDER: Meghan O'Connor called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES: Approval of the minutes for the Regular Meeting on **September 28, 2016** was accepted on a motion by Gary Regan, seconded by Kevin Riley, and then approved by all members present.

PUBLIC COMMENTS: Visitor, Larry Craybas, tax payer and Chairman of the Board of Education recommended that the Commission develop a strategic plan to put funds aside for Capital Improvements. Discussion followed regarding how some towns have a contingency fund where a percentage of the organization, utilizing the facilities, income is put into a special fund just for the maintenance of the town's parks.

ACCOUNTS PAYABLE, PAYROLL AND INCOME: The Expenditures Report and the Cash Balance Report were reviewed by all present. The Expenditures Reports is where it should be for this time of the year. The Cash Balance Report shows a slight increase over this same time last year as we continue to collect for summer camps and the Afterschool Care program. It will continue to increase as basketball registrations have started. On a motion by Kevin Riley and seconded by Scott Perry, the Expenditures Report and the Cash Balance Report were accepted and unanimously approved by all members present.

CORRESPONDENCE:

- Thank you from Linda Anderson of the Scotty Fund for our generous \$2,000 Road Race donation and our continued support!
- Thank you from Jeannette Mare of Ben's Bells to the town of Bethel for our Road Race donation of \$2,000 and our amazing support!
- Thank you from Krista Fiorini of the Bethel Garden Club for our help and expertise with their recent project of planting an Oak Tree in Meckauer Park! The Oak Tree was planted next to the Dog Park.

PROGRAM REPORT:

- The Winter Flyer will be posted on the Parks and Rec. website: www.bethel-ct.gov next week and will be emailed to all the schools for their newsletter. This is the first time that a flyer will not be going home with the students. Parents were notified last fall and the transition should go fine.
- There are seven Travel Basketball teams this year, four boys' teams and three girls' teams. Receipts have been sent to all the parents and they have been coming in to pay.
- Intown Basketball registration deadline is November 7th

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TOWN OF BETHEL
TOWN CLERK

DIRECTOR'S REPORT:

- The RFP Bids for the repairs and improvement to the downtown sidewalks on Greenwood Ave. were high. The project will be re-evaluated and the square footage will be reduced with a new RFP sent out.
- The new heating and cooling system for the General Purpose Room and Stage is still being worked on with completion schedule for Election Day.
- The fall youth sports season is ending, baseball and softball finish this week, football has one game next week and soccer will be done in two weeks. The High School regular season also ends this week.
- The Parks and Rec. staff did a great job getting the fields ready for the Columbus Day Tournament which had 116 teams playing.
- Rubino Property: The field will be ready for next spring as the split rail fence has been installed and the field has been fertilize and over seeded.

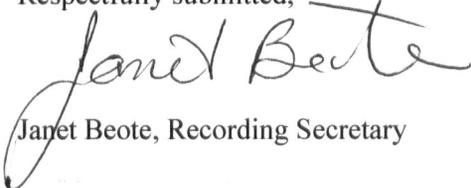
RECREATION CAPITAL PROJECT/TURF FIELD: After much discussion a decision was made as to what five items the Commission would like to place in a bond package. The Commission then reviewed the Capital Improvement Plan and the Capital Equipment. All will be voted on at the next regular scheduled meeting.

PUBLIC BUILDING AND SITE/MUNICIPAL CENTER LOCKER ROOM: Good news, the company testing for asbestos only found two locations, both in the original gym offices that had traces of asbestos. Abatement will cost less than \$5,000. At the next commission meeting we will have updated drawings from the architect which will include the remodel of the front hall and bathrooms.

As there was no further business on tonight's agenda, Pat Morton made a motion which was seconded by Kevin Riley to adjourn the meeting at 8:41 p.m. Vote, all in favor, motion unanimously approved.

The next Parks and Rec. Commission meeting will be held on **Wednesday, November 16, 2016 at 7:00 p.m.** at the Clifford J. Hurgin Municipal Center, Bethel, CT.

Respectfully submitted,



Janet Beote, Recording Secretary