

**The Housing Authority of the Town of Bethel**  
25 Reynolds Ridge  
Bethel, Connecticut 06801  
203-797-9909  
E Mail [office@bethelhousingauthority.org](mailto:office@bethelhousingauthority.org)

**MINUTES**  
**Special Meeting**  
**Community Room #58**  
**October 24, 2016**

**RECEIVED**

**2016 OCT 27 A 11: 22**

**TOWN OF BETHEL  
TOWN CLERK**

Call to Order 6:08 pm

Present

Gail Slifkin - Chair  
Beth Cavagna – Vice Chair  
Claudia Stephan – Commissioner  
Diane Stevenson – Tenant Commissioner

Apologies:

Linda Ryan – Treasurer

NP Rentals and Management, LLC – Mark Nolan and Stacey Olszewski

Review of the Request For Proposals, (RFP), no. 16003, Request for Proposal, Housing Choice Vouchers, Project Based Assistance from the Housing Authority of the City of Danbury. Management advised the Board of Commissioners that this RFP would assist the tenants and Project E-166, by allowing the tenants to pay 30% of their income and increase the financial resources of E-166. Discussion ensued regarding the parameters of the RFP and overall benefit to Reynolds Ridge and its residents of E-166.

**A MOTION DULY MADE**, by Beth Cavagna seconded by Claudia Stephan; unanimously approved, Diane Stevenson - Abstained – All in favor of authorization to allow the Chairman and NP Rentals and Management, LLC to submit a reply for the RFP.

Furthermore, it was adopted that N P Rentals & Management, LLC will act as authorized negotiator / agent for RFP no. 16003, Request for Proposal, Housing Choice Vouchers, Project Based Assistance in regard to the application and follow up.

There will be no further Business to come before the meeting

The meeting was adjourned 7:00 PM

Dated in the State of Connecticut on the 24<sup>th</sup> Day of October, 2016

Respectfully,

Stacey Olszewski