

Bethel Housing Authority
25 Reynolds Ridge, Bethel Connecticut
Community Meeting Room 25
Regular Meeting – 4:00pm
March 9th 2016

MINUTES

BUSINESS MEETING

Board Members present: B. Cavagna, L. Ryan, L. Walsh, C. Stephan.

Also present: M. Nolan & S. Olszewski, NP Rentals & Management LLC

MINUTES

Motion by L. Walsh seconded by C. Stephan to accept minutes of the 2/10/16 meeting. Motion passed unanimously.

TENANTS ASSOCIATION REPORT

Chris Sleight presented the March 9th 2016 Reynolds Ridge Association Tenants report, which was discussed point by point concerning By-laws, Agenda's & minutes, Smoking policy, House rules, Visitor parking signs Laundry and Grant 2 proposal recommendations.

Minutes of the Reynolds Ridge Resident Association dated March 3, 2016 with attached Reynolds Ridge Association Treasurers Report dated March 3rd and 8th, 2016 were submitted.

REPORTS

M. Nolan distributed the following items to the Board

Connecticut Housing Finance authority Semi Annual Affidavit for Financial Statements for the period ending 12/31/15.

BHA- E-133 balance sheet as of February 29, 2016

BHA –E-133 Profit and Loss statement dated February 2016

BHA – E – 166 Balance sheets as of February 29, 2016

BHA – E 166 – Profit and Loss statement dated February 2016

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TOWN OF BETHEL
TOWN CLERK

Reynolds Ridge Management Report

M. Nolan stated that Management is still in the process of sorting out the contents of numerous sheds located on the property, a dumpster will be needed to eliminate some of the items.

New Lease's for E-166 is in the process with Counsel for review and audit of tenant certification.

E-133 Tenant Certification is still in process.

Community Development Block Grant I - Current Status

Bidding on windows and doors shortly.

Community Development Block Grant II -Current Status

M. Nolan reminded tenants that letters of support are needed for community center improvements, pathways and gathering areas.

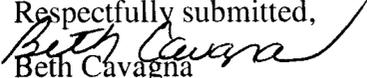
Treasurer's Report

L. Ryan requested that the Treasurer's report break out the hours worked by D. Belcher that took to rectify the inherited issues and files of tenants that were not adequately updated. M. Nolan stated that the January payment was almost on tract and will continue to work on completing this item. The Treasurers report acceptance was tabled until the next meeting.

The Board discussed having a Special Meeting to help the new members become familiar with goals, policy and procedures and implementation of these items..

Motion by L. Ryan seconded by L. Walsh to hold a special meeting on March 16th 2016 at 4pm in Meeting Room D of the Bethel Municipal Center. . Motion passed unanimously.

Motion by B. Cavagna, seconded by L. Walsh to adjourn. Motion passed unanimously.

Respectfully submitted,

Beth Cavagna