

ENERGY CONSERVATION COMMITTEE

Clifford J. Hurgin Municipal Center
1 School Street, Bethel, Connecticut 06801
203-794-8501

Thursday, May 5th, 2016

MINUTES

The meeting was called to order at 7:30 by Chairman, Bill Cratty, and the Pledge of Allegiance was recited.

Members present: Chair Cratty, B. Hillman, M. Anderson, R. Oisher, F. Zalczman and Selectman R. Straiton.

Absent: H. Karl

Approval of Minutes: B. Hillman made a motion, which was seconded by M. Anderson, to approve the minutes of March 3, 2016, as submitted. Vote, All in Favor, Motion Carried.

Approval of Invoices: B. Hillman made a motion, which was seconded by R. Oisher, to approve for payment Peregrine Invoice #4452, in the amount of \$7,837, and Peregrine Invoice #4469, in the amount of \$6,900. Vote, All in Favor, Motion Carried.

Ameresco Project Status: Chair Cratty brought the Committee up to date on the project and reported he would like to hold a meeting on Thursday, May 26th, 2016 at 7:30 p.m. to hear a presentation on an Energy Management System software package. Ameresco and Peregrine will attend and he will invite Douglas Arndt, Public Works Director, and Robert Dibble, Supervisor, to attend.

Solar Project Status: B. Hillman reported the bill to move Bethel's Solar Farm project forward, passed the State House and is awaiting the Governor's signature.

Other: Chair Cratty reported Fred Zalczman has tendered his resignation beginning May 30, 2016. His resignation will be forwarded to the Town Clerk and Board of Selectman.

Adjourn: There being no further business to come before the Committee R. Oisher made a motion, seconded by F. Zalczman, to adjourn the meeting at 8:04 p.m.

Respectfully submitted,



Kathy Galbis
Recording Secretary

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TOWN OF BETHEL
TOWN CLERK



April 7, 2016

Town of Bethel
One School Street
Bethel, CT 06801

Invoice No. 4,452

INVOICE

For professional services rendered for the period February 1, 2016 through March 31, 2016, as owner's agent for energy performance contracting, including:

- Participating in construction progress meetings (B. Bitterli and S. Weisman)
- Reviewing revised motor submittal
- Reviewing Ameresco invoice and subsequent call with V. Crimi about required corrections
- Commence review of high school BMS design and determine it is not ready
- Inspecting new boiler installation at Stony Hill Fire Station
- Discussion with Bill Bitterli regarding schedule issues
- Reviewing ECM 13 submission for water conservation
- Reviewing ECM 19 HVAC design documents
- Planning with Bill Cratty and Bill Bitterli concerning demand response
- Project management

Time Charges:

Steve Weisman	8.25 hours @ \$150	\$ 1,237
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<i>Sub-total Time Charges</i>		\$ 1,237
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Sub-contractor Charges:

William Bitterli	42.0 hours @ \$150	\$ 6,300
Kaj Huld	2.0 hours @ \$150	\$ 300

<i>Subtotal Sub Contractor</i>		\$ 6,600
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Amount Due	\$ 7,837
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May 3, 2016

Town of Bethel
One School Street
Bethel, CT 06801

Invoice No. 4,469

INVOICE

For professional services rendered for the period April 1, 2016 through April 30, 2016, as owner's agent for energy performance contracting, including:

- Preparing Bethel energy manager job description for B. Cratty
- Discussing demand response strategies with Ameresco at B. Cratty's office
- Participating in Stony Hill boiler installation inspection/training
- Reviewing Modine submittal for ECM 20
- Meeting with Eversource to discuss demand response strategies
- Reviewing Ameresco invoice
- Preparing for and attending construction meetings on April 13th and 27th
- Conducting additional review of EMS documents from Ameresco
- Reviewing revised ECM 19 design drawings
- Project management

Time Charges:

Steve Weisman	11.75 hours @ \$150	\$ 1,763
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<i>Sub-total Time Charges</i>		\$ 1,763
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Sub-contractor Charges:

William Bitterli	34.0 hours @ \$150	\$ 5,100
Kaj Huld	0.25 hours @ \$150	\$ 37

<i>Subtotal Sub Contractor</i>		\$ 5,137
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Amount Due	\$ 6,900
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Bill Cratty

From: Fred Zalcman <fzalcman@sunedison.com>
Sent: Monday, May 02, 2016 2:54 PM
To: Bill Cratty
Cc: firstselectman@bethel-ct.gov
Subject: Resignation from Conservation Committee

Hi Bill,

I am tendering my resignation as a member of the Bethel Energy Conservation Committee, effective May 30, 2016. I have accepted a new position with DONG Energy as their head of government affairs and I will need to devote my full attention to my new responsibilities.

I've been a member of the committee since its inception and I'm proud of the significant accomplishments of the committee in fulfilling its mandate over that period. You deserve a great deal of credit in pushing our major initiatives - most particularly the performance contract and the landfill solar project. It's been a real pleasure working under your leadership.

I will plan to at the next committee meeting and can discuss this further with you and the other members.

Best,
Fred

Sent from my iPhone=