

**Minutes of the Board of Education Subcommittee of Ad Hoc Renovation Committee Meeting held on October 18, 2016, in Board of Education Conf. Room E.**

**Attendance: None**

**Administrative Attendance: C. Carver, T. Yonsky, S. Rodgers, B. Germinaro**

**L. Craybas, Chairman, called the meeting to order at 6:00 PM.**

**Board Members Present: Attendance Taken at 6:04 PM:**

**Present Committee Members:**

**Larry Craybas**

**Bill Foster**

**John Perna**

**Absent Board Members:**

**Trisha Soucy**

**John Menti**

**1. Review Qualifications for Architectural Firms**

Dr. Carver reviewed the purpose of the meeting to narrow down to four (4) firms to come and present to the committee. Dr. Carver reviewed the scoring for the top firms.

The committee discussed the firms and the need for a Commissioning Agent and Construction Manager for the project. The committee discussed the need to look at the mechanicals and energy components of the proposals and those that have renovated as new and the use of BIM (Building Information Module software) and BVH. It was the consensus of the committee to call the references and narrow down to those who will present to the committee on:

December 5, 2016 - 5-7 PM

December 6, 2016 - 5 - 7 PM

**2. Audience Participation**

None.

**3. Adjourn**

Meeting adjourned at 7:20 PM

Respectfully submitted,  
Susan Pare  
Board Recorder

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TOWN CLERK**