

Minutes of the Board of Education AD-HOC JS/RS Renovation Committee Meeting held on October 04, 2016, in Board of Education Conf. Room E.

Attendance: None.

Meeting call to order at 7:00 PM.

Committee Members Present: Attendance Taken at 7:00 PM:

Present Committee Members:

**Mr. Larry Craybas
Mr. Robert Germinaro
Mr. Nicholas Hoffman
Mrs. Robin Renner
Mrs. Alison Salerno
Ms. Trisha Soucy
Ms. Theresa Yonsky
Mr. Jim Lacey**

Absent Committee Members:

**Dr. Kristen Brooks
Mrs. Susan Budris
Dr. Christine Carver
Mr. Bill Foster
Jessica Bender
Isam Kaoud
Tim Draper
Bryan Terzian
Danielle Legnard
John Menti
John Perna**

1. Project Update

Mrs. Yonsky reviewed communications regarding the project.

- Open House nights - slide show, FAQ sheet, sign-up sheets for tours and more info.
- Put out RFQ
- Added documents to website
- Supt. Newsletter
- BOE member, B. Foster went area preschools to share info/FAQ sheet
- BOE members C. Martin, K. Lacey, J. Ackerman gathering interested parents to help get info out.

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TOWN CLERK**

2. Review criteria for evaluation of RFQs

T. Yonsky informed the committee the RFQs came in today. 17 firms attended the walk through, several were specialists and not comprehensive firms. 10 firms submitted RFQs.

1. Quisenberry Arcari
2. JCJ Architecture
3. Friar Associates
4. Perkins Eastman
5. Smith Edwards McCoy
6. Tecton
7. Antinozzi Assoc.
8. DRA
9. SVIGALS
10. Silver Petrucelli

T. Yonsky reviewed the criteria for review and evaluation of the RFQs (Rubric) and distributed to the RFQ review subcommittee.

1. Teri Yonsky, Board of Education
2. Larry Craybas, Board of Education
3. Bill Foster, Board of Education
4. Bob Germinaro, Supervisor of Facility & Security Operations, BOE
5. Trisha Soucy, Berry School Principal
6. Suzanne Rodgers, Parent/Central Office
7. Christine Carver, Superintendent
8. John Menti, Public Site & Building Commission, Town of Bethel
9. John Perna, Public Site & Building Commission, Town of Bethel

Once the committee has narrowed it down to four firms Mrs. Yonsky will send out the RFP and those four firms will give a presentation to the BOE AD-HOC JS/RS Renovation Committee who then recommends a firm to the Public Site & Building Commission, Town of Bethel for approval. Once approved the recommendation will go to the Board of Education for approval and recommendation to the Board of Selectman for approval.

A set of the RFQs are available in the Business Office of the Board of Education for review.

3. Dates for upcoming walk throughs

Tours of the buildings are scheduled for:

- Wednesday, Oct 5th at JS/RS at 6 PM for parents that signed up for tours.
- Saturday, Oct. 8th at 9 AM starting at Rockwell for the Board of Selectmen, Board of Finance, and Public Site & Building Commission members.
- Thursday, Oct. 13th at 6 PM starting at Rockwell for the Board of Selectmen, Board of Finance, and Public Site & Building Commission members.

4. Audience Participation

None.

Next meeting of the AD-HOC JS/RS Renovation committee is scheduled for November 1, 2016 at 7 PM.

5. Adjourn

Meeting adjourned at 7:51 PM

Respectfully submitted,
Susan Pare
Board Recorder