

Minutes of the Board of Education AD-HOC JS/RS Renovation Committee Meeting held on August 22, 2016, in Board of Education Conf. Room E.

Attendance: Jen Ackerman

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky, B. Germinaro, T. Soucy, D. Legnard, A. Salerno

L. Craybas, Chairman, called the meeting to order at 6:00 PM.

Board Members Present: Attendance Taken at 6:00 PM:

Present Committee Members:

Dr. Kristen Brooks

Dr. Christine Carver

Mr. Larry Craybas

Mr. Bill Foster

Mr. Robert Germinaro

Mr. Nicholas Hoffman

Mrs. Robin Renner

Alison Salerno

Trisha Soucy

Ms. Theresa Yonsky

Jon Menti, Public Site & Building Committee, Town of Bethel

John Perna, Public Site & Building Committee, Town of Bethel

Matt Knickerbocker, First Selectman, Town of Bethel

Absent Committee Members:

Mrs. Susan Budris

Updated Attendance:

Mr. Nicholas Hoffman was updated to present at: 6:56 PM

Presenters:

Brad Heering, Assistant Comptroller, Town of Bethel

Barry Bernabe, Managing Director, Phoenix Advisors

1. 1. Presentation from Barry Bernabe, Financial Advisor

Barry Bernabe presented the Debt Management plan, new bond rating, proposed capital projects, and finance scenario details.

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2. Determine Suggested Timeline

Dr. Carver stated there were advantages to getting the application into the State by June 2017. Proposed going out for a RFQ and RFP now with the goal to go to referendum in September 2017.

3. Request for Qualifications (RFQ) and Request for Proposals (RFP) Overview

Mrs. Yonsky informed the committee she has an RFQ & RFP being reviewed. RFQ will be sent for qualifications of firms interested in the project, then narrow the group to four (4) firms and those firms will be given a RFP.

4. Role of Public Site and Building Committee

Committee discussed roles. This project is a Town and School project and the committees will work together throughout the process.

5. Fall Communication to Public

Dr. Carver informed the committee the open houses are coming up at the schools and the committee would like to begin putting information out at the open houses to begin getting the word out to the community.

6. Audience Participation

None.

7. Adjourn

The next AD-HOC JS/RS Renovation Committee meeting will be October 4, 2016 at 7 PM.

Meeting adjourned at 7:08 PM.

Respectfully submitted,
Susan Pare
Board Recorder