

# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## MINUTES OF SPECIAL MEETING

Tuesday, February 16, 2016  
7:00 p.m.  
CJH Municipal Center – Meeting Room “A”

**PRESENT:** First Selectman Matthew Knickerbocker, Selectman Richard Straiton, and Selectman Paul Szatkowski. Also in attendance were members of the Board of Finance, Comptroller Robert Kozlowski and Assistant Comptroller Brad Heering.

**First Selectman Matthew Knickerbocker called the Special Meeting to order at 7:00 p.m.**

### Fiscal Year 2016-2017 Department Budget Presentations

**250 - Planning & Zoning                      Fiscal Year 2016-2017                      Request                      \$226,801**

Steven Palmer, Zoning Official presented the Fiscal Year 2016-2017 budget request in the amount of \$226,801. He noted that impact fees are illegal; developers cannot be charged fees for any impact that may arise to town infrastructure from development projects but will take a look at the fee schedule and determine if any increases should be made. A discussion took place regarding several development projects in place and anticipated development associated with the Transit Oriented District (TOD) grant. He also noted a slight contractual increase in salaries.

**290 - Emergency Mgmt.                      Fiscal Year 2016-2017                      Request                      \$27,250**

Emergency Management Director Thomas Galliford presented the Fiscal Year 2016-2017 budget request in the amount of \$27,250. He noted that this account remained the same as last year.

**300 - Fire Marshal                              Fiscal Year 2016-2017                      Request                      \$98,005**

Fire Marshal Thomas Galliford presented the Fiscal Year 2016-2017 budget request in the amount of \$98,005. He noted an increase to a contractual salary and that a vehicle lease was added to replace the existing vehicle. Fees were discussed. It was agreed to look into increasing existing fees and the implementation of a new fee schedule for items not presently associated with fees.

**310 - Bethel Fire Department Fiscal Year 2016-2017 Request \$170,400**

BFD Chief Scott Murphy presented the Fiscal Year 2016-2017 budget request in the amount of \$170,400. He noted an increase for uniforms and station wear along with a capital equipment increase for structural wear and gear. The question was raised if the two fire departments could negotiate better prices if they combined their efforts when purchasing. He said they would work with the Stony Hill Fire Department in the future to do that.

**320 - Stony Hill Fire Dept. Fiscal Year 2016-2017 Request \$135,950**

SHFD Chief Thomas Galliford presented the Fiscal Year 2016-2017 budget request in the amount of \$135,950. He noted that the budget remains the same as last year with exception of the capital request for a forcible entry training door for \$7,200 that will be used by both Fire Departments.

**360 - Police Department Fiscal Year 2016-2017 Request \$4,442,719**

Police Commission Chairman Michael Duff, Chief Jeffrey Finch and Captain Stephen Pagnar presented the Fiscal Year 2016-2017 budget request in the amount of \$4,442,719. Captain Bruckenthal noted that the overall account requested represents a 6.43% increase with a request to add a full time dispatcher. They are requesting 4 vehicles again this year along with related changeover equipment. It was noted that \$78,000 +/- was brought in as revenue for the use of police cars for private duty assignments.

As there was no further business on tonight's agenda, Richard Straiton made a motion, which was seconded by Paul Szatkowski, to adjourn the Special Meeting at 9:05 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

Dionne Craig, Recording Secretary