



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## MINUTES OF REGULAR MEETING

Tuesday, October 4, 2016  
7:30 p.m.  
CJH Municipal Center – Meeting Room “A”

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance was Town Counsel Martin Lawlor.

**Call to order/Pledge of Allegiance:** First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

**Public Comments:** William Hillman

**Correspondence:** None that was not already on tonight's agenda

**Minutes of September 6, 2016:** Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes of September 6, 2016 as presented. Vote, all in favor. Motion unanimously approved.

**First Selectman Report:** First Selectman Knickerbocker reported that the bridge project is still a little ahead of schedule. A survey was conducted on social media on the Transfer Station. First Selectman Knickerbocker noted that this was a free survey but was limited to 100 responses. He prepared a report with the comments for the Transfer Station Committee. Selectmen discussed the issue of the Transfer Station continuing to lose money; First Selectman Knickerbocker had requested the Finance Department prepare a financial report. First Selectman Knickerbocker also advised that the WCCOG has moved into its new headquarters in Sandy Hook. A preliminary discussion of state funding of education was discussed as well as the potential to regionalize health departments in the state.

**Update from Public Site & Building Commission – Police Station Project:** Jon Menti, Chairman of the Public Site & Building Commission was presented and provided an update on the Police Station Project. He noted that while they were optimistic on breaking ground this season, it will likely be moved to early spring 2017. He explained that it was very important to the committee to avoid change orders so they asked the police command to re-examine the floor plan and the changes were incorporated into the plans. He noted that once they have the finalized plans, they will prepare to go before the town regulatory agencies.

## **Old Business**

### **1.) Consideration of establishing a Public Hearing date for proposed ordinances**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to establish a Public Hearing date of Wednesday, November 16, 2016 at 7:00 p.m. in Meeting Room “A” of the CJH Municipal Center. Vote, all in favor. Motion unanimously approved.

## **New Business**

### **1.) Consideration of recommendation from the Old Train Station Committee – lease recommendation and establish Public Hearing and Special Town Meeting date.**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to establish a Public Hearing Date of Tuesday, November 1, 2016 at 7:00 p.m. in Meeting Room “A” of the CJH Municipal Center. Vote, all in favor. Motion unanimously approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to refer the project to the Planning & Zoning Commission under the provisions of CGS 8-24 for their report. Vote, all in favor. Motion unanimously approved.

### **2.) Consideration of appointments: Library Board of Directors, Police Commission, Board of Assessment Appeals and Insurance & Pension Commission**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to appoint the following:

- Library Board of Directors – Susan Morton (D) – replaces Robert Zupperoli
- Police Commission – Kevin Cleary (R) – replaces Rich Barton
- Board of Assessment Appeals – Gary Passineau (D) - replaces Diana Carlino
- Insurance & Pension Commission – Sandi Richards Forman (D)- replaces Diana Carlino

Vote, all in favor. Motion unanimously approved.

### **3.) Consideration of request from the Greater Danbury Soap Box Derby Associate – race event in Clarke Business Park**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the request of the Greater Danbury Soap Box Derby and authorize the use of the Clarke Business Park roadways for their race event on Saturday, October 8<sup>th</sup> and Sunday, October 9<sup>th</sup> with a rain date of Saturday, October 15<sup>th</sup> and October 16<sup>th</sup>, subject to receipt of the appropriate insurance, facility use form and notification to the Police Department and Clarke Business Park occupants. Vote, all in favor. Motion unanimously approved.

### **4.) Consideration of Library request – elimination computers, etc**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, that **RESOLVED** that the Board of Selectmen, in accordance with the provisions of the Town of Bethel Charter, Section C8-13(C)(4)iii and Section C8-13(C)(4)iv, finds that it is in the public interest and the public economy to waive the bidding and advertising requirements and approve the disposal, either by sale or recycling of forty three (43) pieces of computer (\*) and/or computer related equipment (\*) either by sale to an unknown source or via recycling, for the following reasons:

**THE REASONS FOR THE BID/ADVERTISEMENT WAIVER ARE AS FOLLOWS:**

- 1.) The computer and related equipment, including monitors, printers, scanners and typewriters ('Equipment') have outlived their usefulness and have been determined to have no useful or demonstrable value to the Town of Bethel.
- 2.) The Equipment has been evaluated and the cost to repair and maintain each item exceeds the value of each item and each item cannot be upgraded and/or can replacement parts be located.
- 3.) That the cost to publicly advertise for the sale of such Equipment does not warrant the expense of advertising as compared to the value of the Equipment.
- 4.) Should the Library Board of Directors receive any compensation resulting from the sale to unknown sources or recycling, any and all proceeds will be returned to the General Fund of the Town of Bethel.

And it is further **RESOLVED** that the First Selectman, and or his designee(s) on behalf of the Board of Selectmen, is hereby authorized to execute any documents and to take any actions necessary or appropriate to effectuate and finalize the foregoing.

Vote, all in favor. Motion unanimously approved.

**5.) Consideration of Bid Award recommendation from the Procurement Committee and waiver – 42,000 lb GWV Plow Trucks**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, that:

**RESOLVED**, that the Board of Selectmen, in accordance with the provisions of the Town of Bethel Charter, Section C8-13.C.(4)(iii), finds that it is in the public interest and the public economy to waive the advertising and bidding requirements with respect to the purchase of one 42,000 GWV Peterbilt Plow Truck, and award the bid to The Truck Center, Inc. for the total consideration of \$171,346 for the following reasons:

- 1.) That funding in the amount of \$170,000 was included and approved in the Fiscal Year 2015-2016 budget for said vehicle.
- 2.) The Procurement Committee advertised for proposals for the 42,000 GWV Peterbilt Plow Truck with only one company, The Truck Center, Inc. being 100% compliant with the specifications. The final purchase price is \$171,346 which is over the amount approved in the Fiscal Year 2015-2016 budget.
- 3.) The Truck Center, Inc. has agreed to accept a \$3,500 trade in on the Town's 1995 Ford L8000 vehicle with 101,000 miles on it. With the trade in of the Town's 1995 Ford L8000 vehicle, the net cash expense to the Town to purchase the 42,000 GWV Peterbilt Plow Truck is \$167,846.

4.) In order to maintain a reasonable salvage value for the 1995 Ford L8000, the vehicle will need to continue to be stored and maintained by the Town at additional costs.

5.) The Town of Bethel has purchased vehicles in the past from The Truck Center, Inc. and is satisfied with its vehicles.

6.) There are a limited number of companies that supply Peterbilt vehicles. The shortage of companies could lead to a protracted and costly process of placing the vehicle out to bid with questionable results as to number of bidders and the amount of any bid. .

7.) With the onset of the winter season, it is imperative that the 42,000 GWV Peterbilt Plow Truck be ordered and received as quickly as possible so as to continue to provide the Town with the ability to provide adequate snow removal services.

**And it is further Resolved** that the First Selectman and or his designee(s) on behalf of the Board of Selectmen, is hereby authorized to execute any documents and to take any actions necessary or appropriate to effectuate and finalize the foregoing.

Voting in favor of the motion: First Selectman Knickerbocker and Selectman Straiton. Voting against the motion: Selectman Szatkowski. Motion passed.

**6) Consideration of Two Stony Hill Assessment Appeal**– *Executive Session Anticipated.*

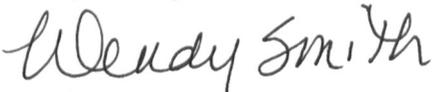
First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to go into Executive Session at 8:28 p.m. for the purpose of consideration of the Two Stony Hill Assessment Appeal. Vote, all in favor. Motion unanimously approved. Invited into Executive Session were Town Counsel Martin Lawlor and Assessor Ann Marie Heering.

Executive Session ended at 8:51 p.m.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to accept the stipulated agreement for Two Stony Hill Road, LLC with a fair market value of \$2,450,000 (2015-2016 Grant List) and the town will stipulate on the 2017 revaluation , a net leasable area of 17,524 square feet. Vote, all in favor. Motion unanimously approved.

As there was no further business on tonight's agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 8:52 p.m. Vote, all in favor. Motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary