



## **BETHEL PUBLIC LIBRARY**

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

[www.bethellibrary.org](http://www.bethellibrary.org)

### **MINUTES OF MEETING**

**Bethel Public Library Board of Directors**

**Development Committee**

August 10 at 5:00pm

Keeler Room at the Bethel Public Library

**PRESENT:** Lisa Johnson, Committee Chair, Mary O'Leary, Lisa Johnson, Terri Rotella, Tia Murphy, ex-officio and Lynn Rosato, Library Director.

**ABSENT WITH NOTICE:** Mary Spain.

**CALL TO ORDER:** Chair Lisa Johnson called the meeting to order at 5:03pm.

**APPROVAL OF MINUTES:** Mary O'Leary made a motion to approve the Minutes of the June 5, 2015 meeting, Terri Rotella seconded. The motion passed. Abstain: Terri Rotella.

#### **WINE TASTING EVENT 2015:**

Ran down list of ongoing and open items:

##### ***Food Vendors***

Lisa – Confirmed with **Rita's Ice** and **Daily Fare**. Needs to follow-up with The Meeting House Pub, Paradise Foods, O'Neil's, The Spot, Famous Pizza, and Grassy Plain Pizza.

Terri – Still needs to confirm Pacifico Nirvona.

Tia – Confirmed **La Zingara** and **Armando's**. Still needs to confirm Villarano Bakery.

##### ***Wine Glasses***

Ordered and In. Will ask Board members to bring home to wash.

##### ***Liquor Permit***

Mary O'Leary received it and has given to Lynn.

**RECEIVED**

2015 AUG 21 P 1: 59

TOWN OF BETHEL  
TOWN CLERK

***Park & Rec: Cleaning Crew***

Eileen Earle to provide two (2) staff from 8:00-10:00 pm. We need to pay a minimum of two hours. She will also provide trash containers.

Tia providing heavy duty trash bags. Terri suggested recycling the wine bottles. Lynn will contact Winter Brothers for recycling barrels.

***Tickets/Program Book***

Tickets are done and at Library for sale.

Program book will be done closer to event. Need to make sure space for ordering and guests name, address, phone & email to be included.

***PayPal***

PayPal on Library site to purchase Wine & Food Tasting tickets.

***Raffle Baskets/Silent Auction***

List will be presented at next Library Board meeting to get all Board members involved. Gary had been asked at previous meeting about getting items along Rt 6 corridor.

Lisa to ask Ted if he has a donation this year.

Terri to handle Winspire.

We have a few baskets in Library storage closet already. Terri also has an I-Pad, a golf foursome and some gift certificates for baskets.

Need multiple people selling tickets. Mary O'Leary to contact Hal & Debbie who have helped in years past.

***Health Department***

Health Department on Board. Must do hand washing stations this year. Lynn will contact Senior Center for supplies.

***Wine Vendor***

Jonathan has stated he may need volunteer pourers on that evening.

***Durant's***

Linen – Lisa to order & pick up. Lynn to pay. Terri to return.

***Tables***

Lisa will ask Linda Curtis if Friends can pick up and drop off.

**Actual Event**

- Pre Set up 3p – 5p
- Event 6p – 9p
- Assignments for all Board members
- Clean Up 9p - ?
- Park & Rec staff to arrive at 8:30p to assist with clean up & break down
- Tia to create name badges for Board members
- 

Lisa made a motion to offer ½ price tickets to the Wine & Food Tasting Event to all current full & part-time employees. These tickets will be non-transferrable. This is to encourage support of the fundraiser. Terri Rotella seconded. Motion passed unanimously.

The Library has a 22 full & part-time employees. A personalized letter will be done from Tia and attached to all paychecks on 8/20.

**NEXT MEETING DATE:** September 14, 2015 at 5:00pm.

**ADJOURNMENT:** Mary O'Leary moved to adjourn the meeting. Terri Rotella seconded. The motion passed. Lisa Johnson adjourned the meeting at 6:22pm.

Respectfully submitted,

  
Lisa Johnson  
Development Chair