

**ENERGY CONSERVATION COMMITTEE  
CLIFFORD J. HURGIN MUNICIPAL CENTER  
SPECIAL SCHEDULED MEETING**

**Thursday, July 9, 2015**

**MINUTES**

The meeting was called to order at 7:35 PM by Chairman Bill Cratty. Members present: B. Hillman, M. Anderson, F. Zalzman, H. Karl and Selectman R. Straiton

The committee recited the Pledge of Allegiance.

**Minutes**

Mr. Hillman made a motion to accept the minutes of June 4, 2015 as submitted, seconded by Mr. Anderson. Motion carried unanimously.

Approval of Invoices- Mr. Hillman made a motion to authorize payment of Invoice #4189 for \$5,587 to Peregrine Energy Group. Mr. Zalzman seconded the motion. Motion carried unanimously.

**Solar Project Status**

Mr. Cratty advised that:

- Waiting for insurance company approval and then the Power Purchase Agreement can be completed.
- CL & P needs to upgrade the service and complete the upgrades. Study for this will be \$10,000
- Ameresco has applied for ZREC's (\$60.50), we are on standby for the bid.
- Ameresco to cover additional requirements and any additional costs. Still waiting for status of LREC's project. The committee concurred that the project may still have economic value to go forward.

Mr., Cratty made a motion to go into Executive Session to discuss Ameresco Project Status, seconded by Mr. Hillman, motion carried unanimously. Went into Executive Session at 7:50 PM.

Committee came out of Executive Session at 8:10 PM.

**RECEIVED**

**2015 JUL 13 A 10:58**

**TOWN OF BETHEL  
TOWN CLERK**

Mr. Cratty made a motion to amend the Ameresco proposal per the Investment Grade Audit With respect to lighting ECM's 1, 2. & 28, replacing T8's and other fluorescent lamps and ballasts with LED lamps and ballasts in order to realize more efficiency, reduce toxic waste products and lower maintenance costs. Motion seconded by Mr. Hillman. Motion carried unanimously.

Mr. Cratty made a motion to direct Ameresco to submit a project plan and timeline by Energy Conservation Measurers to the Energy Conservation Committee. Motion seconded by Mr. Hillman. Motion carried unanimously.

There being no further business, motion made to adjourn. Meeting adjourned at 8:25 PM

Respectfully submitted,



Sharon J. Straiton



June 22, 2015

Town of Bethel  
One School Street  
Bethel, CT 06801

Invoice No. 4,189

**INVOICE**

For professional services rendered for the period April 1, 2015 through May 31, 2015, as owner's agent for energy performance contracting, including:

- Update with Peter Combs of Ameresco regarding project design
- Reviewing minutes from March 27 meeting
- Reviewing submittals from Ameresco
- Meeting with Doug Amdt concerning ECM status and next steps for Ameresco
- Preparing for and attending construction meeting
- Coordinating review of Ameresco's Requests for Proposals
- Reviewing by sub-contractors of Requests for Proposals
- Communications with Town and Ameresco regarding project status

**Time Charges:**

Steve Weisman	11.75 hours @ \$150	\$ 1,762
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<b><i>Sub-total Time Charges</i></b>		<b>\$ 1,762</b>
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**Sub-contractor Charges:**

William Bitterli	23.0 hours @ \$150	\$ 3,450
Kaj Huld	2.5 hours @ \$150	\$ 375

<b><i>Subtotal Sub Contractor</i></b>		<b>\$ 3,825</b>
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<b>Amount Due</b>	<b>\$ 5,587</b>
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