

ENERGY CONSERVATION COMMITTEE

Clifford J. Hurgin Municipal Center

Regular Meeting

February 5, 2015

MINUTES

Present: Bill Cratty, Chairman; Mark Anderson, Bill Hillman, Hank Karl, and Fred Zalcman. Selectman Richard Straiton was also present.

Chairman Bill Cratty called the meeting to order at 7:40 PM, followed by the Pledge of Allegiance.

There was no Public Input

Minutes of the January 8, 2015 were approved by motion of Mr. Hillman, seconded by Mr. Karl. Motion carried unanimously.

Invoices - Mr. Hillman made a motion to authorize payment of Invoice #4052 in the amount of \$1050 for the period of 11/1/2014-12/31/2014. Mr. Karl seconded the motion. Motion carried unanimously.

Ameresco Project Status

A summary of the January, 2015 meetings that were held is attached.

Solar Project Status

The project is going forward. A deposit to C L & P has been received for the purchase. The finalization of the purchase power agreement from Atty. Lawlor is being reviewed. Mr. Zalcman will contact Atty. Lawlor to move the agreement to conclusion

New Business

Discussion of the type and size of generator for the High School/ Emergency Shelter was discussed.

There being no further business to come before the Committee, motion made and seconded to adjourn. Meeting adjourned at 8:10 PM

Respectfully submitted,


Sharon J. Straiton

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TOWN OF BETHEL
TOWN CLERK

Summary of Ameresco / Bethel Performance Contract Activities for January 2015

Ameresco and representatives of the Town met twice in January 2015, as the design and construction phase of the project got underway. Peregrine Energy Group also participated as the Town's Owner's Representative.

The first meeting on January 12th introduced the parties to each other and served as a hand-off from the development phase to the construction phase of the project. A standing group has been established that will be participating in ongoing meetings that will generally be bi-weekly. Peter Combs is Ameresco's day-to-day construction lead. Doug Arndt of the Department of Public Works is actively leading the participants on the Town side. Other Town participants include Bob Germinaro from the school department, Bob Dibble of DPW, and the Town's maintenance supervisors. Much of the first meeting discussion focused on procedures, schedules, and expectations. Ameresco had prepared an RFP for design services that it planned to issue shortly, and they requested feedback on the scope of work prior to its release. They also requested lists of vendors that the Town might want included on bid lists going forward.

The second January meeting was on January 29th. In addition to the usual attendees, the First Selectman attended the beginning of the meeting. The second meeting focused on timelines for construction of energy conservation measures, submittals for equipment to be purchased by Ameresco, the proposals and pricing received from design engineering firms, and potential adjustments to individual ECMs to avoid lost opportunities. Interviews with short listed design firms were to be scheduled for the first week in February, with the goal of getting them under contract quickly. Additional areas of discussion included, but were not limited to, lighting details, heating system upgrades and the oil to natural gas conversion for the Highway Department, the timing and requirements for cooling system upgrades proposed for the Municipal Center, and enhancements to the boiler replacement scope for the water treatment center. Ameresco hopes to begin installation of lighting improvements within the month.

In parallel with these meetings, Peregrine and Ameresco have been exchanging information about commissioning procedures that will be used by Ameresco for the individual ECMs to confirm they are substantially complete.

The next meeting will be February 12, 2015.