



BETHEL PUBLIC LIBRARY

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MINUTES OF SPECIAL MEETING

Bethel Public Library Board of Directors Policy Committee

Thursday, March 12, 2015

5:00 p.m.

Bethel Public Library, Keeler Meeting Room

PRESENT: Gary Passineau, Committee Chair, Robin Kahn, Ted Stevenson (entered meeting at 5:15 pm), Tia Murphy, Board Chair, ex-officio, and Lynn Rosato, Library Director.

ABSENT: None.

CALL TO ORDER: Gary Passineau called the meeting to order at 5:01 p.m.

APPROVAL OF MINUTES: Motion by Gary Passineau to approve minutes from meeting of June 12, 2014, second by Robin Kahn. Motion passed unanimously.

REVIEW OF BYLAWS: Current bylaws were reviewed. It was agreed that there is no need for changes to the by-laws at this time. It will be recommended to the Board of Directors to re-adopt the by-laws as written.

REVIEW OF FINANCIAL AND FUND RAISING POLICY: This policy was reviewed and, after discussion, several necessary changes/updates were identified. Recommendations of changes to the current policy pertaining to the *Library Building Fund* and *Credit Card Usage and Security Compliance* were moved by Ted Stevenson and seconded by Robin Kahn. The motion passed unanimously and will be presented to BOD for discussion at the March Board meeting.

HOMEBOUND SERVICES: The Committee reviewed the existing, unofficial policy. Discussion resulted in recommendations for the publishing of an official policy. Robin Kahn moved that a draft be developed for review by the Committee. Ted Stevenson seconded the motion which passed unanimously.

NEXT MEETING: No meeting date was set.

ADJOURNMENT OF MEETING: Robin Kahn moved to adjourn the meeting. Ted Stevenson seconded the motion. The motion passed unanimously. Gary Passineau adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Gary F. Passineau, Committee Chair

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