



BETHEL PUBLIC LIBRARY  
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## Minutes of Special Meeting

Development Committee of Library Board of Directors  
March 2, 2015 – 5:00pm  
Morse Conference Room, 2<sup>nd</sup> Floor

**Present:** Mary O’Leary, Mary Spain, Terri Rotella, Lisa Johnson, Tia Murphy, chair ex-officio and Lynn Rosato, Library Director

**Call to Order:** Chair Lisa Johnson called the meeting to order at 5:04pm

**Focus for 2015:** The committee decided that the focus for 2015 would be the Food & Wine Tasting Event with proceeds going to professional landscaping, Library programming, scholarships and technology.

Proposed date for Wine Tasting: Tuesday, September 22<sup>nd</sup>. Price and time to remain the same.

Committee discussed pros & cons from last year’s event.

Proposed changes and additions:

- Bistro tables in back corner instead of vendors. Guests really like the seating area.
- Would like to invite: La Zingara, Armando’s, Paradise Catering and Daily Fare to participate again
- Possible new vendors: The Meeting House, Rita’s Ice, 227 Wine Bar and Varano’s Bakery
- Maybe’s: Mango Tree, Bixbees and Pacifico Narvona
- Lisa to get with Heath Dept. early to enlist Sue’s assistance with forms, etc.
- Jonathan will be asked to do wine glasses again
- Order form for wine needs to be a separate insert with extra order forms on wine tables
- Wine vendors to dispose of own empties at end of the night
- Heavy trash bags for wine bottle disposal
- Ask Park & Rec to supply cleaning crew at end of night – What is cost?
- Durant’s – order linen again. Trays & tray stands not needed
- Lawler – tickets & program again
- Glasses – looking into local vendor. Color for 2015 – purple
- Best Western to supply: tables, plates and napkins
- Baskets – Board to participate again
- Raffle Prizes – Need assistance gathering items, need Board participation.

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TOWN CLERK

- Silent Auction Items: Need better placement and fewer items. No more Winspire?
  - Mini I-Pad – from Terri Rotella
  - Choice Tickets – Terri to look into - possible discounted tickets
  - Radio City Music Christmas Speculator – Library Board to purchase?
  - Tickets to local show in NYC?
- Lights need to be on in parking lot at end of evening

**Grants:** Merserve Grant - Merserve Foundation; focuses on landscaping and technology.

Lisa to contact local landscapers for bids on a Spring clean up: L & L Landscaping, Shakespeare, New England Landscaping, Joe and Paul Caso were suggested to contact.

**Meeting Schedule 2015:** September to be cancelled as it falls on Labor Day. A special meeting will be posted for September, 14<sup>th</sup>

**Next Meeting Date:** April 6, 2015 at 5:00pm.

**Adjournment:** Terri Rotella moved to adjourn the meeting. Mary Spain seconded. The motion passed. Lisa Johnson adjourned the meeting at 6:04pm.

Respectfully submitted,

 Lisa Johnson

Lisa Johnson  
Development Chair