



**PUBLIC UTILITIES COMMISSION**  
Bethel Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

**REGULAR MEETING**

Monday, December 21, 2015

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED  
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TOWN OF BETHEL  
TOWN CLERK

**Present:** Selectman Richard Straiton, Selectman Paul Szatkowski and Commissioner Valenti. Also in attendance were, Public Works Director Douglas Arndt, Comptroller Kozlowski, Utility Supervisor Kelly Curtis and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

**Absent:** First Selectman Knickerbocker, Commission Gribbin and Town Attorney Martin Lawlor

**Call to Order:** Selectman Straiton called the Regular Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

**Public Input:** None

*Selectman Szatkowski made a motion, which was seconded by Commissioner Valenti, to add 54 Weed Road and 14 Depot Place to the agenda under New Business. Vote, Motion Approved.*

**Correspondence:** None.

**Meeting Minutes from Regular Meeting of November 16, 2015:**

*Selectman Szatkowski made a motion, which was seconded by Commissioner Valenti, to approve the minutes of November 16, 2015, as presented. Vote, All in Favor, Motion Approved.*

**Director's Report:** Director of Public Works D. Arndt reported the blasting for the Eureka Tank project is wrapping up this week. He will be meeting the State Department of Health in January regarding funding for projects.

**New Business:**

- **Approval of the 2016 Meeting Schedule:**

*Selectman Szatkowski made a motion, which was seconded by Commissioner Valenti, to approve the 2016 Meeting Schedule, as presented. Vote, All in Favor, Motion Approved.*

- **Approval of January 27, 2016 as the Public Hearing date for the Contract 3.2 Sewer Assessments:**

*Selectman Szatkowski made a motion, which was seconded by Commissioner Valenti, to approve January 27, 2016 as the Public Hearing date for the Contract 3.2 Sewer Assessments. Vote, All in Favor, Motion Approved.*

- **Maple Avenue Well Development Bid:** Director Arndt reported ready to move forward with bid package for the well replacement.

*Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the specifications for the Maple Avenue well development bid, as submitted by Wright-Pierce. Vote, All in Favor, Motion Approved.*

- **54 Weed Road:** Selectman Szatkowski reported he spoke with the owners of 54 Weed Road regarding the parcels original assessment as a single lot but the parcel has since been divided into three lots. Comptroller Kozlowski proposed the original sewer allocation of \$22,750.15 be divided three ways; 28% to 54 Weed Road, 35% to 50 Weed Road and 37% to 52 Weed Road.

*Selectman Szatkowski made a motion, which was seconded by Commissioner Valenti, to approve the original allocation being divided three ways with review by Town Attorney Lawlor. Vote, All in Favor, Motion Approved.*

- **14 Depot Place:** John Lennon is considering purchasing this property and changing it from an existing one unit residential with multiple commercial units to seven, one bedroom, residential units, with some units remaining commercial. Mr. Lennon needed an understanding of the sewer allocation changes for the property to make an informed decision. Discussion ensued.

#### **Old Business:**

- **PUC Capital Project Status Summary:** Mr. Jedrychowski distributed a handout and reported the following:
  1. **Eureka Lake Water Tank:** Project under construction and on schedule.
  2. **Hoyt's Hill Water Booster Tank:** Submitted final design to DPH for review and approval.
  3. **Highland/Andrews, Cindy Lane and Mountain Orchard Road Water Main Replacement:** Project is complete.
  4. **New East Swamp Well Field:** On hold until Maple Avenue pump testing is complete.
  5. **Maple Avenue Wells (#1 and #2) – Reconditioning Report:** Bid package for drilling of new wells is ready for submission to DPH. Went over options for upgrades once the wells are installed.
  6. **Sewer Allocation Study Review:** Document under review.
  7. **CT DPH Sanitary Survey Violations:** Received results of the last survey conducted this summer. A response letter to the DPH is being prepared for deadline of 12/30/15.

#### **Financial Reports:**

- **Financial Report:** Comptroller Kozlowski distributed the Financial Reports and gave an overview.

- Invoices:

**Regular Meeting December 21, 2015**

Item #	Vendor	Inv. Date	Inv. #	Amount	% Complete	Description	Account
1	Wright-Pierce #1024	11/13/2015	102101	\$4,680.00	82% as of 10/30/15	Professional Services Eureka - Bid Construction & Observation 9/26/15 to 10/30/15	Water Department #0210160-5313
2	Wright-Pierce #1024	11/13/2015	102113	\$2,400.00	100% as of 10/30/15	Professional Services PUC General Services - Sewer Allocation Review 9/26/15 to 10/30/15	Sewer Department #0310160-5306
3	Wright-Pierce #1024	11/13/2015	102112	\$9,336.00	100% as of 10/30/15	Professional Services Hoyts Hill PS Design Upgrade 9/26/15 to 10/30/15	Water Department #0210160-5313
4	Wright-Pierce #1024	11/13/2015	102114	\$417.33		Professional Services PUC General Services - Bethel I-I RFQ Assistance 9/26/15 to 10/30/15	Sewer Department #0310160-5306
5	Wright-Pierce #1024	11/13/2015	102106	\$580.81		Professional Services Town Eng. Support Services - Eureka Lake Funding & Maple Avenue Wells DPH Work 9/26/15 to 10/30/15	Water Department #0210160-5313
6	John J. Brennan Construction	10/31/2015	3	\$258,378.05	76.02% as of 10/31/15	Water Main Replacement 10/1/15 to 10/31/15	Water Depart. #0210160-5313
7	D'Amato Construction	12/10/2015	3	\$169,788.75	15.1% as of 12/10/15	Professional Services Eureka Lake Storage Tank 6/27/15 to 7/31/15	Water Department #0210160-5313
8	Weston & Sampson	12/2/2015	452030	\$14,359.00		Infiltration & Inflow Study Through 11/20/15	Sewer Department #0310160-5306
9	LeClair Ryan #307	11/6/2015	676843	\$161.00		Development of Hydrant Agreement between Town of Bethel & City of Danbury Through 9/30/15	Water Department #0210160-5313
10	Rick Neller	12/1/2015	4	\$5,395.00		Eureka Lake Water Storage Tank 9/1/15 to 11/30/15	Water Department #0210160-5313

11	City of Danbury	11/19/2015	2016-00008004	\$987,469.00		2015-2016 Estimated Sewer Bill	Sewer Department #0310160-5306
	<b>TOTAL</b>			<b>\$1,452,964.94</b>			

**Commissioner Valenti made a motion, which was seconded by Selectman Straiton, to table payment of invoice #10, Rick Neller, in the amount of \$5,395.00 until further research. Vote, All in Favor, Motion Approved.**

Selectman Straiton requested a proposal from Mr. Neller be submitted to Town Attorney Lawlor for review.

**Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the invoices, dated December 21, 2015, in the amount of \$1,447,569.94, with discussion. Vote, All in Favor, Motion Approved.**

**Engineering / Utility Consultant Report:** Mr. Curtis reported the following:

- Grand Street – Ran 8” water line, meter pit and 2” line for domestic. Copper to meter pit.
- 263 Greenwood – 1 1/2” line run into building to one meter. Building Department wants individual meters for each unit. Commissioner Valenti wants a document on record from Attorney Lawlor regarding if ever the units are changed from apartments to condos.
- Knollwood/Dilorio – Extended 8” water main 110 feet.
- Bypass line at Eureka is on.
- Cindy Lane – Homeowner unhappy with new hydrant on property and using it as Christmas decoration. Mr. Curtis informed the police.

Selectman Szatkowski informed Mr. Curtis of a sunken fire hydrant at 36 Spring Hill Lane and inquired on Adams Drive. Director reported new trees have been planted.

**Adjourn:** *As there was no further business on the agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 5:15 p.m. Vote: All in Favor, Motion Unanimously Approved.*

*Respectfully submitted,*



*Kathy Galbis, Recording Secretary*