



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

RECEIVED
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TOWN OF BETHEL
TOWN CLERK

REGULAR MEETING

Monday, April 20, 2015
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

Present: First Selectman Knickerbocker, Selectman Paul Szatkowski, Selectman Richard Straiton, Commissioner Valenti and Commissioner Gribbin. Also in attendance were, Public Works Director Douglas Arndt, Town Attorney Martin Lawlor, Utility Supervisor Kelly Curtis and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

Absent: Comptroller Robert Kozlowski

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:03 p.m. and led the Pledge of Allegiance.

Public Input: None.

Correspondence: None.

Meeting Minutes from Regular Meeting of March 16, 2015:

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton to approve the minutes of March 16th, 2015, as presented. Vote, All in Favor, Motion Approved.

Meeting Minutes from Special Meeting of March 25, 2015:

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton to approve the minutes of March 25th, 2015, as presented. Vote, All in Favor, Motion Approved.

Director's Report: Director of Public Works D. Arndt reported:

- Eureka Lake Water Storage Tank project has gone out to bid. A successful pre-bid conference was held on April 16th at the site with 6-7 contractors attending.
- The Weston and Sampson I & I Study agreement is being finalized. Received an authorization to proceed letter from the CT DEEP. Weston & Sampson started installing meters today and should be complete this week.
- Mr. Arndt to meet with HRP regarding the East Swamp Well Field.

New Business: None

Old Business:

- **PUC Capital Project Status Summary:** Mr. Jedrychowski distributed a handout and reported the following:
 - **Eureka Lake Water Tank:** Project out to bid. Pre-bid meeting held on April 15, 2015 at the project site. Bid opening is scheduled for May 6, 2015.
 - **Hoyt's Hill Water Booster Tank:** Preliminary design report to staff for review. Hazardous materials survey completed with asbestos containing materials and low levels of lead paint being found.
 - **Highland/Andrews and Cindy Lane Water Main Replacement:** Ready to go out to bid in May 2015. Selectman Straiton would like to see this project expedited, if possible.
 - **South Street Water Booster Station Construction:** Demolition of existing station to occur this month. Goal to get online by May 30, 2015 or sooner.
 - **Demolition of Hickok Tank and "gray" pump station building:** Design work to be completed by May 2015. Hazardous materials survey completed with asbestos containing materials and elevated levels of lead paint being found.
 - **New East Swamp Well Field:** Working with HRP on contract to move project forward. Selectman Straiton would like to expedite this project, if possible.
 - **Maple Avenue Wells (#1 and #2):** Proposal from Wright-Pierce for new test wells.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve engineering design services, as recommended. Vote, All in Favor, Motion Approved.

- **Infiltration and Inflow Study:** Weston & Sampson conducted a meeting with the DEEP and received approval to begin the metering phase.
 - **Sewer Allocation Study Review:** Mr. Jedrychowski distributed a handout to the Commission for their review and gave an overview of Wright-Pierce's evaluation. He presented two application drafts, one for Feasibility Approval and one for Award of Capacity for the PUC to review and revise.
- **Transfer Station:** First Selectman Knickerbocker reported they have enough candidates for the Commission. He, also, reported the Transfer Station is adding mattress recycling through HRRA at no cost to the Town or Residents.
 - **Eureka Boiler:** Mr. Arndt reported the boiler still needs to be replaced and this will be done through the Ameresco project.

First Selectman Knickerbocker left the meeting at 5:08 p.m. for another engagement.

Financial Reports:

- **Financial Report:**

In Comptroller Kozlowski absence, Commissioner Gribbin made a motion, which was seconded by Commission Valenti, to table discussion of the Financial Report. Vote, All in Favor, Motion Approved.

- **Invoices:**

Regular Meeting April 20, 2015

Item #	Vendor	Inv. Date	Inv. #	Amount	Description	Account
1	HRP Associates #4728	3/12/2015	98812	\$151.59	Modeling, Reporting & Diversion Permit	Water Depart. #0310160-5313
2	HRP Associates #4728	4/8/2015	99050	\$1,067.85	Modeling, Reporting & Diversion Permit	Water Depart. #0310160-5313
3	Martin Lawlor #4077	4/1/2015	15-04	\$231.00	Professional Services Sewer Project	Sewer Dept. #0310160-5352
4	Martin Lawlor #4077	4/1/2015	15-04	\$1,782.00	Professional Services Sewer Invoice	Sewer Dept. #0310160-5352
5	Martin Lawlor #4077	4/1/2015	15-04	\$1,580.00	Professional Services Water Invoice	Water Dept #0210160-5352
6	Martin Lawlor #4077	4/1/2015	15-04	\$363.00	Professional Services Transfer Station Invoice	Transfer Station 2410160-5313
7	RP Title, LLC	3/25/2015	Title #15-17275	\$810.00	Professional Services 65E Taylor aka 4 Good Hill Rd	Water Dept #0210160-5352
8	Wright-Pierce #1024	2/20/2015	98038	\$3,000.00	Professional Services Water Main Design Andrews St., Highland Ave., Cindy Lane 12/27/14 to 1/30/15	Water Department #0210160-5313
9	Wright-Pierce #1024	2/20/2015	98029	\$1,000.00	Professional Services Construction Administration South Street Pump Station Upgrade 12/17/14 to 1/30/15	Water Department #0210160-5313
10	Wright-Pierce #1024	2/20/2015	98026	\$1,628.00	Professional Services Eureka Water Storage Tank Additional Permitting 12/17/14 to 1/30/15	Water Department #0210160-5313
11	Wright-Pierce #1024	2/20/2015	98039	\$140.00	Professional Services Demo Hickock Tank & PS Bldg. 12/27/14 to 1/30/15	Water Department #0210160-5313
12	Wright-Pierce #1024	2/20/2015	98040	\$2,500.00	Professional Services Sewer Allocation Review 12/27/14 to 1/30/15	Sewer Department #0310160-5306

13	Wright-Pierce #1024	3/16/2015	98309	\$660.00	Professional Services Sewer Allocation Review I & I RFQ Assistance 1/31/15 to 2/27/15	Sewer Department #0310160-5306
14	Wright-Pierce #1024	3/16/2015	98308	\$2,500.00	Professional Services Sewer Allocation Review 1/31/15 to 2/27/15	Sewer Department #0310160-5306
15	Wright-Pierce #1024	3/16/2015	98307	\$6,700.00	Professional Services Hoyts Hill PS Design Upgrade 1/31/15 to 2/27/15	Water Department #0210160-5313
16	Wright-Pierce #1024	3/16/2015	98306	\$575.00	Professional Services Demo Hickock Tank & PS Bldg. 1/31/15 to 2/27/15	Water Department #0210160-5313
17	Wright-Pierce #1024	3/16/2015	98318	\$9,000.00	Professional Services Water Main Design Andrews St., Highland Ave., Cindy Lane 1/31/15 to 2/27/15	Water Department #0210160-5313
18	Wright-Pierce #1024	3/16/2015	98295	\$985.00	Professional Services Construction Administration South Street Pump Station Upgrade 1/31/15 to 2/27/15	Water Department #0210160-5313
19	Wright-Pierce #1024	3/16/2015	98290	\$3,500.00	Professional Services Eureka Water Storage Tank Asset and Fiscal Mgmt. Plan 1/31/15 to 2/27/15	Water Department #0210160-5313
20	Xenelis Construction #4622	2/5/2015		\$8,075.00	Construction South Street Pump Station - Payment #6 1/1/14 to 1/31/14	South Street Pump Station Water Department 0210160-5313
21	Adolf Krueger Co	3/19/2015	234402	\$3,198.05	South Street Pump Station Gas Line and Connection	South Street Pump Station Water Department 0210160-5313

TOTAL

\$45,438.44

Selectman Straiton made a motion, which was seconded by Commission Gribbin with discussion, to approve the invoices, dated April 20, 2015, in the amount of \$49,446.49.

Selectman Straiton eliminated item #7 RP Title, LLC invoice, dated 3/25/15, in the amount of \$810.00, as it was included in Attorney Lawlor's item #5. Also, Selectman Straiton eliminated item #21 Adolf Krueger invoice, dated 3/19/15, in the amount of \$3,198.05, as it was included in Xenelis's item #20.

Selectman Straiton made a motion, which was seconded by Commission Gribbin, to approve the invoices, dated April 20, 2015, in the amount of \$45,438.44. Vote, All in Favor, Motion Approved.

Engineering / Utility Consultant Report:

- **Supervisor's Report:** Mr. Curtis and Attorney Lawlor gave an update on 6 Goodhill Road's water situation.

Attorney Lawlor gave an update on 27 & 29 Adams Drive. He, also, distributed a handout on The Grand/205-213 Greenwood Avenue for the Commission's review.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to charge Town Attorney Lawlor with composing correspondence to applicant for The Grand and copy Planning & Zoning, Attorney Olson and Project Engineer, Benjamin Doto. Vote, All in Favor, Motion Approved.

Adjourn: *As there was no further business on the agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 5:43 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Kathy Galbis, Recording Secretary