



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

REGULAR MEETING

Monday, March 2, 2015

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Knickerbocker, Selectmen Paul Szatkowski, Selectmen Richard Straiton, Commissioner Valenti and Commissioner Gribbin. Also in attendance were, Public Works Director Douglas Arndt, Town Attorney Martin Lawlor, Utility Supervisor Kelly Curtis, Comptroller Robert Kozlowski and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

Call to Order: First Selectman Knickerbocker called the Special Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

Public Input: None.

Correspondence: None.

Meeting Minutes from Special Meeting of February 11th, 2015:

Commissioner Gribbin made a motion, which was seconded by Selectman Straiton to approve the minutes of February 11th, 2015, as presented. Vote, All in Favor, Motion Approved.

Director's Report: None

New Business:

• **New Applications:**

- **The Grand/Whiteacre, Grand Street:** Public Works Director Arndt reported he met with Benjamin Doto, Engineer, regarding his request for an additional sewer allocation of 225 gpd from the reserve bank. He distributed to the Commission a letter from Mr. Doto, dated February 26, 2015, containing the request and a memo, dated March 2, 2015, from the Public Works Department detailing the fees to the applicant and the reserve balance of the sewer bank, if approved. Attorney Olson and Mr. Doto spoke on behalf of the applicant. Town Attorney Lawlor re-stated Part 3 Approval of the Sewer Allocation Program December 2012 for the applicant.

Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker, to approve the sewer allocation, as requested.

Selectman Szatkowski made a motion, which was seconded by Commissioner Valenti, to table the prior motion. Vote, All in Favor, Motion Approved.

- **Ricky's Court, 263 Greenwood Avenue:** Public Works Director Arndt distributed a letter, dated February 27, 2015, from Artel Engineering Group, LLC regarding sewer allocation and a memo, dated March 2, 2015, from the Public Works Department detailing the fees to the applicant and the reserve balance of the sewer back, if approved. Mr. Bruno, applicant, gave a brief description of the project. Town Attorney Lawlor discussed interpretation of Part 4 Maximum Allocation of the Sewer Allocation Program December 2012.

Commissioner Gribbin made a motion, which was seconded by Commissioner Valenti, to table for further study. Vote, All in Favor, Motion Approved.

- **Upgrade Communications for Water & Sewer Alarm System to Police Department:** Mr. Curtis reported to the Commissioner that the current communications system crashed and has been down for one week. He provided a quote from Utility Communications, Inc. in the amount of \$36,320.00 for upgrade and replacement of the current system. The cost would be split between the Water and Sewer Departments.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve budgetary funding in the amount of \$36,320 for emergency repair to the communications system, with the condition of having the Town's IT Department consult for cost reduction of computer purchase. Vote, All in Favor, Motion Approved.

Financial Reports:

- **Invoices:**



Regular Meeting March 2, 2015

Item #	Vendor	Inv. Date	Inv. #	Amount	Description	Account
1	HRP Associates #4728	1/15/2015	97898	\$2,745.83	Level A Mapping for East Swamp Aquifer	Water Depart. #0310160-5313
2	HRP Associates #4728	2/11/2015	98175	\$2,335.32	Level A Mapping for East Swamp Aquifer	Water Depart. #0310160-5313
Total				\$5,081.15		

First Selectman Knickerbocker made a motion, which was seconded by Commissioner Gribbin to approve the invoices, dated March 2, 2015, in the amount of \$5,081.15. Vote, All in Favor, Motion Approved.

- **Water and Sewer Insurance:** First Selectman Knickerbocker opened a discussion on the Town officially adopting a Town endorsed line insurance. Discussion ensued.

Commissioner Gribbin made a motion, which was seconded by Commissioner Valenti, to table further discussion until the next meeting. Vote, All in Favor, Motion Approved.

Old Business:

PUC Capital Project Status Summary: Mr. Jedrychowski distributed a handout and reported the following:

- **Eureka Lake Water Tank:** Plans and specifications were submitted to Connecticut Department of Health (CTDPH) for review. Prepared and submitted funding application for low interest loan/grant. The CTDPH is waiting for the Bond Commission to meet to approve the funds for 50% subsidy. PUC requested proceed with bidding of the project.
- **South Street Water Booster Station Construction:** Startup on February 3rd, 2015 was postponed due to snow and will be performed Tuesday, March 3, 2015.
- **New East Swamp Well Field:** Pre-application meeting scheduled for Wednesday, March 4th, 2015. Will report at the next meeting on Monday, March 16th, 2015.
- **Maple Avenue Wells (Well #1 and Well #2) – Reconditioning Report:** Wright-Pierce provided a proposal for Engineering Design Services – Maple Avenue Wells Document Review and Recommendations for the Commission’s review, dated February 26, 2015, for a not to exceed fee of \$4,000.
- **Infiltration and Inflow Study:** Four Statement of Qualifications were received on February 27, 2015 from AECOM, D&B, Tighe & Bond and Weston & Sampson. Review submittals, rank and short list for an interview during the week of March 9, 2015.

Eureka Boiler: Mr. Curtis reported the boiler is running and will review again at the next PUC meeting scheduled for Monday, March 16th, 2015.

First Selectman Knickerbocker made a motion, which was seconded by Commissioner Gribbin, to table the remaining agenda items until the next Regular Public Utilities meeting scheduled for Monday, March 16th, 2015. Vote, All in Favor, Motion Approved. Commissioner Valenti abstained.

Adjourn: *As Meeting Room “A” was required for a Board of Selectman meeting, First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to adjourn the meeting at 5:00 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Kathy Galbis, Recording Secretary