



BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF SPECIAL MEETING

Tuesday, December 8, 2015
6:30 p.m.

CJH Municipal Center - Meeting Room "A"

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Chairman Bruce Cornwell, Bryan Terzian, Gary Regan, Cynthia McCorkindale and William Kingston arrived at 6:50 pm. Timothy Draper and Patricia Smithwick were absent. Also in attendance were First Selectman Matthew Knickerbocker, Comptroller Robert Kozlowski and Assistant Comptroller Brad Heering.

Call to order/Pledge of Allegiance: Bruce Cornwell called the Special Meeting to order at 6:30 p.m. and welcomed new members.

Public Comments: None

Minutes of November 10, 2015 Regular Meeting and November 17, 2015 Special Meeting: Bruce Cornwell reviewed the minutes, did not vote.

Election of Officers: Gary Regan made a motion, which was seconded by Cynthia McCorkindale to carry over the election of officers until next meeting when all members are present. Vote, all in favor, motion approved unanimously.

Establish 2016 Regular Meeting Schedule: William Kingston made a motion, which was seconded by Bryan Terzian that the regular meeting schedule for the Board of Finance would be the second Tuesday of the month at 7:00 pm excluding November, because of Election Day, and it will be scheduled at a later date.

Comptroller Report: Comptroller Robert Kozlowski gave an overview of the finances and year end transfers. (See Attachment)

Bill Kingston made a motion, which was seconded by, Gary Regan to approve the Fiscal Year 2014-2015 year end transfers. Vote, all in favor, motion approved unanimously.

Gary Regan introduced a proposal for the 2016- 2017 budget season that will be presented at the January, Board of Finance meeting.

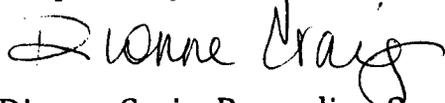
Matthew Knickerbocker is working on a proposal for the Health Department to be presented during the 2016-2017 budget season.

Bruce Cornwell requested that if board members had goals or suggestion to send them to him before the next meeting. He also requested that if a board member needed to request information from Comptroller Robert Kozlowski in between meetings to give the request to Bruce and he will get an answer back to the Board of Finance.

Bruce Cornwell said that Michael Boyle and Janice Chrzescijanek with Economic Development would be giving an update at the January Board of Finance meeting and the budget hearing will begin in February.

As there was no further business on tonight's agenda, William Kingston made a motion, which was seconded by Bryan Terzian, to adjourn the meeting at 6:45 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Dionne Craig, Recording Secretary



COMPTROLLER'S OFFICE

C.J. Hurgin Municipal Center
1 School Street, Bethel, CT 06801 (203) 794-8512

Robert V. Kozlowski, Comptroller
Brad C. Heering, Ass't Comptroller

TO: BOARD OF FINANCE
FROM: ROBERT V. KOZLOWSKI, COMPTROLLER
DATE: December 8, 2015
SUBJECT: YEAR END TRANSFERS

Please consider for approval the following FY 2014-2015 year end transfers

	DEBIT	CREDIT
General Government		
Selectman		\$ 1,000.00
Treasurer	\$ 190.00	
Finance Department	18,949.00	
Town Clerk	-	8,386.00
Assessor		1,124.00
Tax Collector		10,896.00
Professional Services	152,236.00	
Probate Court	1,497.00	
Data Processing		27,846.00
Town Insurance	40,357.00	
Planning & Zoning	-	2,104.00
Registrars of Voters	4,924.00	
Boards & Commissions	-	7,254.00
Park & Recreation	62,093.00	
Employee Benefits		299,552.00
Ingerovernmental Subsidies		1,701.00
Utilities	71,135.00	
Misc Charges & Transfers		20,851.00
Senior Center		10,537.00
Public Safety		
Building & Inspection		2,659.00
Emergency Management		1,597.00
Fire Marshal		2,799.00
Bethel Fire Dept		4,381.00
Stony Hill Fire Dept		11,199.00
Police Department		26,092.00
Social Services		3,118.00
Health Department		19,980.00
Public Works		
Fleet Maintenance		34,851.00
Public Works	46,243.00	
Highway Department	87,496.00	
Building Maintenance		1,298.00
Tree Warden	6,674.00	
Library	-	110.00
Education		
Board of Education	-	-
Education Maintenance	-	-
Debt Service	-	384,176.00
Contingency	391,717.00	
TOTALS	\$ 883,511.00	\$ 883,511.00