



BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF REGULAR MEETING

Tuesday, June 9, 2015 - 7:00 p.m.
CJH Municipal Center - Meeting Room "A"

PRESENT: Bruce Cornwell, Chairman, William Kingston, Patricia Smithwick, Eileen Freebairn, Claudia Stephan, Gary Regan and Timothy Draper. Also in attendance were Comptroller Robert Kozlowski and Assistant Comptroller Brad Heering.

Call to order / Pledge of Allegiance: Bruce Cornwell called the meeting to order at 7:00 p.m.

Public Comments: None

Correspondence: None

Minutes of prior meetings:

January 13, 2015: Patricia Smithwick made a motion, which was seconded by William Kingston, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

February 10, 2015: Patricia Smithwick made a motion, which was seconded by William Kingston, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

February 12, 2015: Patricia Smithwick made a motion, which was seconded by William Kingston, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

February 17, 2015: Patricia Smithwick made a motion, which was seconded by William Kingston, to approve the minutes as presented. Vote, all in favor, motion unanimously approved. Gary Regan abstained.

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February 18, 2015: Claudia Stephan made a motion, which was seconded by Patricia Smithwick, to approve the minutes as presented. Vote, all in favor, motion unanimously approved. Gary Regan abstained.

February 19, 2015: William Kingston made a motion, which was seconded by Gary Regan, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

February 25, 2015: Claudia Stephan made a motion, which was seconded by William Kingston, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

March 2, 2015: Gary Regan made a motion, which was seconded by Patricia Smithwick, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

March 23, 2015: Patricia Smithwick made a motion, which was seconded by William Kingston, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

March 24, 2015: Claudia Stephan made a motion, which was seconded by Patricia Smithwick, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

April 29, 2015: Claudia Stephan made a motion, which was seconded by Gary Regan, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

May 26, 2015: Patricia Smithwick made a motion, which was seconded by Gary Regan, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

Comptroller's Report/Update

Comptroller Robert Kozlowski reported that the auditors have been in and are beginning work on the audit. He noted that the town will move the pension/actuarial work to a new company. He advised that we've renewed insurances with CIRMA. He offered that all appears good as we move towards the end of the fiscal year; there will be various adjustments required at an upcoming meeting.

New Business

1.) Consideration of Tax Collector's request for Suspense List Authorization

Tax Collector Ann Scacco presented the suspense list, explaining that by transferring these accounts to suspense, it removes them from consideration as assets to the town, but they remain a liability on the person against whom they were levied. She advised that these assets are only personal property and motor vehicle accounts; delinquent real estate taxes are collected in a different manner. She noted the quicker they get into the collection agency, the quicker we can begin to collect.

Claudia Stephan made a motion, which was seconded by William Kingston, to approve the Tax Collector's request, dated June 9, 2015 and authorize \$166,509.12 be placed in suspense. Vote, all in favor, motion unanimously approved.

2.) Consideration of Capital Nonrecurring items for Fiscal Year 2015-2016

Building Maintenance - Painting Above Ground Storage Tank at Highway Garage

Gary Regan made a motion, which was seconded by Timothy Draper, to authorize up to \$11,890 for the painting of the above ground storage tank at the Highway Garage. Vote, all in favor, motion unanimously approved. Item to be funded from the capital non-recurring account.

Stony Hill Fire Department - Thermal Imaging Camera

Patricia Smithwick made a motion, which was seconded by Claudia Stephan, to authorize up to \$12,673.63 for a thermal camera and related equipment for the Stony Hill Fire Department. Vote, all in favor, motion unanimously approved. Item to be funded from the capital non-recurring account.

Library - Security Sensor Gate

Patricia Smithwick made a motion, which was seconded by William Kingston, to authorize up to \$3,344.90 for the Security Sensor Gate at the Library. Vote, all in favor, motion unanimously approved. Item to be funded from the capital non-recurring account.

Parks & Recreation - Downtown Benches and Garbage Cans

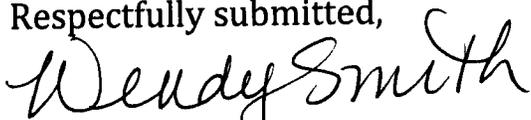
Patricia Smithwick made a motion, which was seconded by Claudia Stephan, to authorize up to \$9,500 for the replacement of downtown benches and garbage cans. Vote, all in favor, motion unanimously approved. Gary Regan abstained. Item to be funded from the capital non-recurring account.

Parks & Recreation - Greenwood Avenue light pole painting

Patricia Smithwick made a motion, which was seconded by Claudia Stephan, to authorize up to \$25,000 for the painting of the Greenwood Avenue light poles. Vote, all in favor, motion unanimously approved. It was noted that as many of the poles would be painted with this allocation as possible. Item to be funded from the capital non-recurring account.

As there was no further business on tonight's agenda, William Kingston made a motion, which was seconded by Patricia Smithwick, to adjourn the meeting at 7:50 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary