

**Minutes of the Bethel Board of Education Special Meeting held on September 28, 2015, in Board of Education Conf. Room E.**

**Attendance: None**

**Administrative Attendance: C. Carver, K. Brooks, T. Yonsky**

**L. Craybas, Chairman, called the meeting to order at 6:30 PM.**

**Board Members Present: Attendance Taken at 6:30 PM:**

**Present Board Members:**

**Mrs. Jennifer Ackerman  
Mr. Stuart Carlsen  
Mr. Larry Craybas  
Mr. William Duff  
Mr. Nicholas Hoffman  
Mrs. Kristen Lacey  
Mrs. Melanie O'Brien  
Mrs. Robin Renner**

**Absent Board Members:**

**Mr. Scott Clayton**

**1. Call to Order**

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

**2. Reports to the Board**

**2.A. Personnel**

**2.A.1. Athletic Director - Appointment**

Dr. Carver reviewed the search the process and what it entailed:

- 1. A review of over 25 applicants;
- 2. Development of a committee consisting of 2 Coaches, 1 Parent, the Associate Principal, the Middle School Principal, the High School Principal and the retired Athletic Director;
- 3. The committee held screening interviews with 7 candidates;
- 4. The pool was narrowed to 4 highly qualified candidates;
- 5. The 4 candidates were asked to do an analysis and develop a presentation based on a scenario
- 6. A thorough reference check was completed; and
- 7. A final candidate was moved to the Superintendent, Assistant Superintendent and Director of Fiscal Services for final interview.

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**2015 SEP 30 P 2:23**

**TOWN OF BETHEL  
TOWN CLERK**

Dr. Carver is recommending Mr. Mark Caron be appointed as Director of Athletics.

**Motion Passed:** Move to accept the appointment of Mark Caron as Athletic Director passed with a motion by Mr. Larry Craybas and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

### 3. Adjourn

**Motion Passed:** Move to adjourn at 6:40 PM passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,  
Susan Pare  
Board Recorder