Minutes of the Bethel Board of Education Special Meeting held on June 25, 2015, in Board of Education Conf. Room E.

Attendance: Jen Larsen

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:07 PM:

Present Board Members:
Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner

Absent Board Members:
Mr. Scott Clayton

Updated Attendance:
Mr. Stuart Carlsen was updated to absent at: 9:15 PM
Mr. Stuart Carlsen was updated to present at: 7:53 PM
Mr. Stuart Carlsen was updated to absent at: 7:48 PM

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1. Call to Order
- **1.A. Roll Call for Quorum**
- **1.B. Pledge of Allegiance**

2. Board Recognition/A Salute to Excellence

Dr. Carver and Dr. Brooks presented both the BHS Mirage Book and the BMS Science Fiction Stories book to the Board. The BMS book was recently published by a publisher.

3. Consent Calendar
- **3.A. Approval of Minutes**
  - **3.A.1. Minutes May 14, 2015 - Special Meeting**

Motion Passed: Move to approve the Minutes May 14, 2015 - Special Meeting passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

3.A.2. Minutes - May 19, 2015 - Special meeting

Motion Passed: Move to approve the Minutes - May 19, 2015 - Special meeting passed with a motion by Mr. Larry Craybas and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Abstain
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Abstain
Mr. Nicholas Hoffman	Abstain
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

3.A.3. Minutes - June 4, 2015 - Special Meeting

Motion Passed: Move to approve the Minutes - June 4, 2015 - Special Meeting passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Abstain
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4. Correspondence

- Letters from Dr. Carver to legislators regarding HB 6932

- Letter from Senator McLachlin regarding HB 6932
- Letter from Dr. Carver to Board of Finance Chair regarding Teacher Neogatiations
- Letter from Mrs. Yonksy to Board of Selectmen regarding Teacher Negotiations

5. Audience Participation

None.

6. Administrative/Board Member Update

None.

7. Reports to the Board

7.A. Curriculum

7.A.1. BHS Summer 2016 Trip to Europe

The Board discussed the student contract to participate and the expectations. It was the consensus of the Board that a de-briefing be held with administration after the trip for the purpose of dealing with any concerns or ways to improve the trip experience in the future.

Motion Passed: Move to approve the BHS Summer 2016 trip to Europe "Summer Abroad" passed with a motion by Mrs. Robin Renner and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.B. Policy

7.B.1. Second Reading/Approval

7.B.1.a. Policy/Regulation 1324 - Solicitation of Funds

Motion to Amend Passed: To amend the motion from: "Move that the Bethel Board of Education adopt policy 1324 as submitted by the Policy Committee. " to: "Move to amend the main motion to approve to reflect the noted changes" passed with a motion by Mr. William Duff and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent

Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.B.1.b. Policy/Regulation 5141.5 - Prevention of Youth Suicide

Motion Passed: Move to approve Policy and Regulation 5141.5, Prevention of Youth Suicide as submitted by the Policy Committee of the Bethel Board of Education passed with a motion by Mrs. Melanie O'Brien and a second by Mr. William Duff.
Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.B.1.c. Policy/Regulation 4118.5 - Responsible Computer Network Use

Motion Passed: Motion to approve Policy 4118.5, Responsible Computer Network Use as submitted by the Board of Education Policy Committee passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.
Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.B.1.d. Policy/Regulation 5141.3 - Health Assessments and Immunizations

Motion Passed: Motion to approve Policy/Regulation 5141.3 - Health Assessments and Immunizations passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.
Mrs. Jennifer Ackerman Yes

Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.C. Finance

7.C.1. Healthy Foods Certification

Bethel Public Schools has participated in the CT State Department of Education Healthy Food Certification Program for many years. By participating, Bethel can only serve snacks and a la carte items that specifically have been approved by the CSDE Bureau of Health & Nutrition. Each year we report to the CSDE each and every a la carte/snack item that we serve in our schools and it is checked against the approved list. The CSDE has been pleased with our adherence to the law.

Motion Passed: 1) On behalf of the Bethel Board of Education and pursuant to section 10-215f of the Connecticut General Statutes, we hereby certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 1,2015 through June 30, 2016. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.
2)Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the Board of Education or governing authority, will exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.
Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Absent
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.C.2. 2015-2016 School Lunch Prices

* Raising student lunch prices a modest amount at all schools. Elementary will be $2.70 which matches the minimum required Paid Equity by the USDA and Middle School and High School will be $3.10. All student lunch prices include milk.
* Raising all school breakfast prices by $.05 to $2.15.
* Bethel's prices are very similar to other school districts in this area and across the state.

Motion Passed:
1) Motion to set the student school lunch prices for the 2015/2016 school year as follows: Elementary $2.70 and High School/Middle School $3.10. The BOE sets the school breakfast prices at all schools at $2.15 for the 2015/2016 school year.
2) Motion to set the reduced priced breakfast to $0.00 rather than 30 cents for the 2015-2016 school year to continue to promote participation in the breakfast program passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.

Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Absent
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.C.3. Appointment of Food Services Management Company

Mrs. Yonsky, Director of Fiscal Services, presented the Food Services Management bids. Two comprehensive proposals were received. The review committee scored the highest score from each member for Sodexo. Sodexo has guaranteed a profit in year one and each of the next four years. Therefore, Sodexo is recommended for the one-year contract with 4 one-year optional renewals.

Motion Passed: Move the Board of Education awards the Food Service Management contract to Sodexo for one year with 4 one-year optional renewals and authorized the Director of Fiscal Services to finalize and enter into a contract with Sodexo as FSMC passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.

Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes

Mrs. Robin Renner Yes

7.C.4. 2015-2016 School Year Tuition Rates

Mrs. Yonsky presented the 2015/2016 tuition rates to the Board. These tuition rates do not include transportation. Additionally, Special Education rates will be calculated as needed based on the costs of a specific program with related services.

Motion Passed: The Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2015/2016 school year as stated passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.
Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.C.5. Budget Transfers

Mrs. Yonsky reviewed the budget transfers with the Board. Transfers were per budget meetings Mrs. Yonsky had with building principals.

7.C.6. 2014-2015 Year-End Close Out & Spending Plan

* As we are in the last week of the fiscal year, final payrolls are posting and then we will know what funds remain with which to make a positive impact on our district:
* 1) Unexpended Funds Account Knowing that we tightened some budget lines for 2015-2016 and this account is for opportunities and contingencies, we will make a contribution to the unexpended funds account.
* 2) Technology One of the four Board of Education goals is to have technology as a catalyst for teaching and learning. We will continue to move forward in this area.
* 3) Special Education The SPED department will also move forward with technology purchases making sure that access to technology is available for all students.
* 4) Safety This area continues to be paramount and we will add security measures in accordance with our approved plan.
* 5) Furniture, Fixtures, Equipment There are always needs to update our FF&E. These assets are what our stakeholders see and use when in our schools.

Motion Passed: The Board of Education moves to direct the administration to first make accounting adjustments as needed to properly close the books and records and that remaining funds be directed towards the goals as outlined passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

Motion Passed: Move to approve the budget transfers and transfers to purchase Chromebooks for Grade 6 and $20,000 to purchase servers for the district's fiscal operations passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

Motion Passed: Move to approve purchase as outlined by Director of Fiscal Services passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.

Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

Motion Passed: Move to approve Chromebook purchase before July 1, 2015 passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.

Mrs. Jennifer Ackerman Yes

Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

Motion Passed: Move to approve adding funds as outlined to the Unexpended Funds Account:
$26,441 - to match Universal Service Fund Grant
$38,940 - to match State Technology Grant
passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.
Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.D. Personnel

7.D.1. Teachers Being Granted Tenure

Motion Passed: Move to accept the Superintendent's recommendation to grant tenure to the teachers as presented passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.
Mrs. Jennifer Ackerman Yes
Mr. Stuart Carlsen Yes
Mr. Scott Clayton Absent
Mr. Larry Craybas Yes
Mr. William Duff Yes
Mr. Nicholas Hoffman Yes
Mrs. Kristen Lacey Yes
Mrs. Melanie O'Brien Yes
Mrs. Robin Renner Yes

7.D.2. Appointments/Resignations

Motion Passed: Move to accept the appointments and resignations as presented passed with a motion by Mr. Stuart Carlsen and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8. Recommended Executive Session

Present Board Members:
Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner

Absent Board Members:
Mr. Scott Clayton

Updated Attendance:
Mr. Stuart Carlsen was updated to absent at: 9:15 PM

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky

Motion Passed: Move to enter into Executive Session at 8:40 PM passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8.A. CT General Statutes 1-210(b)(e)(17) Educational Records

8.B. CT General Statues 1-210(b)(9) Negotiations - BEA Negotiations
8.C. CT General Statues 1-210(b)(9) Negotiations - Non-Union Salaries

Motion Passed: Move to come out of Executive Session at 9:26 PM passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to approve the non-union salaries as presented passed with a motion by Mr. Larry Craybas and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9. Adjourn

Motion Passed: Move to adjourn at 9:28 PM passed with a motion by Mrs. Robin Renner and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,
Susan Pare