

Minutes of the Bethel Board of Education Special Meeting held on May 14, 2015, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky, M. Rutledge, C. Troetti, S. Budris, A. Salerno, D. Legnard, T. Soucy

L. Craybas, Chairman, called the meeting to order at 7:15 PM.

Board Members Present: Attendance Taken at 7:15 PM:

Present Board Members:

**Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner**

Updated Attendance:

Mrs. Melanie O'Brien was updated to present at: 7:25 PM

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Board Recognition/A Salute to Excellence

- 2.A. CABA Student Leadership Awards - 2015**

The Board congratulated the following students on receiving the CABA Student Leadership Award for 2015: Cole Cibu, Bethel High School, Caitlyn Peterson, Bethel High School, Christine DaSilva, Bethel Middle School, and Shawn Sato, Bethel Middle School.

2.B. HHRA Recycling Poster Contest Winners

The Board recognized this year's district and regional winners for the HHRA recycling poster contest.

3. Consent Calendar

- 3.A. Approval of Minutes**

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**TOWN OF BETHEL
TOWN CLERK**

3.A.1. Minutes April 23, 2015

Motion Passed: Move to approve the minutes of April 23, 2015 passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Abstain
Mrs. Robin Renner	Abstain

4. Administrative/Board Member Update

4.A. Bethel Public Schools Strategic Plan 2015-2020

The Strategic Planning Committee, comprised of forty one (41) members representing staff, parents, community members, business officials and elected officials worked together to develop a long term focus for the district. The committee presented to the Board of Education the following:

- An overview of the process in developing the plan;
- The core belief statements of the Bethel Public Schools and our revised mission statement for the Bethel Public Schools;
- Each of the five strategic areas, including the major goals, rationale for why the committee felt it was critical to include and specific action steps or strategies we hope to accomplish;
- An overview of monitoring tools of progress towards our action steps, including student outcomes;
- and An overview of how we will monitor the implementation of the action strategies.

Motion Passed: Move to approve the Strategic Plan passed with a motion by Mr. William Duff and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to amend motion to read - Move to approve the Strategic Plan, core beliefs and mission statement as submitted by the Strategic Planning Committee passed with a motion by Mrs. Jennifer Ackerman and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4.B. Secondary Technology Survey

Dr. Carver informed the Board as we work towards a 1:1 (one device to one student) model the district recognizes that many of our students have personal devices that they can utilize for instructional purposes at school. Dr. Carver conducted a preliminary survey with parents to assess student access to devices, the ability to utilize devices in school and a potential plan for parents who might be interested in purchasing devices from the district. The administration intends to use this information for future planning.

4.C. BEA Negotiating Committee

Dr. Carver informed the Board the Bethel Public Schools will begin contract negotiations with the Bethel Education Association this summer. As such, the Bethel Board of Education will need to:

- appoint up to 3 members to serve on the negotiations committee;
- provide feedback to the negotiation subcommittee on contractual revisions;
- and engage in the statutory correspondence with the Board of Finance to (1) set a meeting to get input and (2) appoint a member of the Board of Finance to be an advisor on the negotiations committee.

Motion Passed: Move to approve an Ad-Hoc Negotiations Committee and appoint Board members Larry Craybas, Melanie O'Brien, and Nick Hoffman to the committee passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes

Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

5. Correspondence

None.

6. Reports to the Board

6.A. Personnel

6.A.1. Job Description - 1.32- Director of Instructional Technologies

Dr. Carver informed the Board that with the retirement of Dan DeBlois, the job description needed to be reviewed and revised. This position is in the Bethel Administrator Association (BAA) contract, requiring both certification as an administrator (092) and direct teaching experience. The focus of the position is to provide visionary leadership and effective management of instructional and information technology staff and services. The person will be directly responsible for the development and the implementation of strategic initiatives and policies that effectively leverage technology and information to transform teaching and learning.

Motion Passed: Move to approve the revised Job Description - 1.32, Director of Instructional Technologies passed with a motion by Mrs. Kristen Lacey and a second by Mr. William Duff.	
Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

6.B. Policy

6.B.1. First Reading

6.B.1.a. Policy 5114 - Suspension/Expulsion Due Process

Policy committee reviewed and discussed policy. Shipman & Goodwin's model policy is presented for a first reading.

Motion Passed: Move to committee for review Policy 5114 - Suspension/Expulsion Due Process passed with a motion by Mrs. Melanie O'Brien and a second by Mr. William Duff.	
Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes

Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

6.B.1.b. Policy 5141.3 - Health Assessments/Immunizations

Policy committee will continue to review this policy in committee. Policy with recommended revisions presented to the Board for a first reading.

Motion Passed: Move to committee for review Policy 5141.3 - Health Assessments/Immunizations passed with a motion by Mrs. Robin Renner and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

6.B.2. Second Reading/Approval

6.B.2.a. Policy 5131.911 - Bullying & Teen Dating Violence Prevention & Intervention

Committee recommends to the Board for a second reading/approval.

Motion Passed: Move to approve Policy 5131.911 - Bullying & Teen Dating Violence Prevention & Intervention passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes

Mrs. Robin Renner	Yes
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7. Recommended Executive Session

Board Members Present: Attendance Taken at 7:15 PM:

Present Board Members:

- Mrs. Jennifer Ackerman**
- Mr. Stuart Carlsen**
- Mr. Scott Clayton**
- Mr. Larry Craybas**
- Mr. William Duff**
- Mr. Nicholas Hoffman**
- Mrs. Kristen Lacey**
- Mrs. Melanie O'Brien**
- Mrs. Robin Renner**

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky

Motion Passed: Move to enter into Executive Session at 9:00 PM passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.A. CT General Statutes 1-210(b)(2) Personnel Custodian's Union Sick Bank Request

7.B. C.G.S 1-210(b)(2) Discussion of any matter that would result in the disclosure of confidential records or information excluded from the FOIA's disclosure requirements under C.G.S

Motion Passed: Move to come out of Executive Session at 9:09 PM passed with a motion by Mr. William Duff and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes

Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to approve the Custodian's Union Sick Bank request for a maximum of nineteen (19) days to June 30, 2015 passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8. Adjourn

Motion Passed: Move to adjourn at 9:10 PM passed with a motion by Mr. Larry Craybas and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,
Susan Pare
Board Recorder