

Minutes of the Bethel Board of Education Regular Meeting held on April 23, 2015, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky, D. Muharem, M. Rutledge

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:00 PM:

Present Board Members:

**Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey**

Absent Board Members:

**Mrs. Melanie O'Brien
Mrs. Robin Renner**

Updated Attendance:

Mr. Scott Clayton was updated to present at: 7:16 PM

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Board Recognition/A Salute to Excellence

**Discussion:
None.**

3. Consent Calendar

- 3.A. Approval of Minutes**
- 3.A.1. March 19, 2015**

Motion Passed: Move to amend the Minutes of March 19, 2015, change bullet to 21st Century Skills passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Absent |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

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**TOWN OF BETHEL
TOWN CLERK**

Motion Passed: Move to approve the minutes of March 19, 2015 as corrected passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Absent |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

3.A.2. Minutes April 2, 2015 - Special Meeting

Motion Passed: Move to approve the minutes of April 2, 2015 - Special Meeting passed with a motion by Mr. Larry Craybas and a second by Mrs. Kristen Lacey.

| | |
|------------------------|---------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Absent |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Abstain |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Abstain |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

4. Correspondence

- Letter from Senator Chris Murphy regarding the NAMM Award.
- Letter from State Department of Education regarding RFP #813 - District Technology Upgrades to Support Transition to the New Standards.

5. Audience Participation

William Michael, 27 1/2 Fleetwood Ave., spoke to the Board about certain parent groups of the past that expended funds to support the budget and reported the amount of funds spent. This way the community could see where the funds came from. Mr. Michael expressed concern that the BEA and Central PTO are not required to report funds expended.

6. Administrative/Board Member Update

Dr. Carver reminded the Board members about the awards ceremony on May 21, 2015. Dr. Carver spoke to the Board about scheduling meetings.

The Board agreed on the following dates:

May 7th
6:15 PM - Finance
7:00 PM - Policy

May 14th (Rescheduled from May 21st. Due to the Awards dinner)

6:15 PM - Policy
7:15 PM - BOE Special Meeting

7. Reports to the Board

7.A. Curriculum

7.A.1. BMS Standards-Based Report Cards

Bethel Middle School will be moving to a standards-based report card for grades 6-8 effective next year. Standards-based report cards:

- List the high leverage skills students should learn in each subject at a particular grade level
- Provide more consistency across classrooms because students are evaluated on the same grade-appropriate skills
- Provide more detailed feedback about each student's performance
- Help guide instruction through differentiation

Dr. Brooks reviewed and discussed the BMS Standards-Based Report Cards. Dr. Brooks explained the students will no longer receive A-F letter grades. They will receive marks that represent if students meet, exceed, approaching, or below each standard. Dr. Brooks stated the Board K-5 has had standards-based report cards for several years. Students and parents are very familiar with them.

There will no longer be an honor roll at the middle school level. Teachers are looking into new ways to recognize student achievement.

7.B. Policy

7.B.1. First Reading

7.B.1.a. Policy 5114 - Suspension/Expulsion Due Process

| | |
|--|--------|
| Motion Passed: Move that Policy 5114 Suspensions/Expulsions Due Process be referred to the Policy subcommittee for feedback passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen. | |
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

7.B.1.b. Policy 5141.3 - Health Assessments/Immunizations

| | |
|--|--------|
| Motion Passed: Move that Policy 5141.3 - Health Assessments/Immunizations be referred to the Policy Subcommittee for review passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen. | |
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

7.B.1.c. Policy #5113 - Attendance

Motion Passed: Move that Policy #5113 - Attendance be referred to the Policy Subcommittee for review passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

7.B.1.d. Policy 5131.6 - Alcohol Use, Drugs & Tobacco

7.B.1.e. Policy 5131.911 - Bullying Prevention & Intervention

Motion Passed: Move that Policy 5131.911 - Bullying Prevention & Intervention and Policy 5131.6 - Alcohol Use, Drugs & Tobacco be referred to the Policy Subcommittee for review passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

7.B.2. Second Reading/Approval

7.B.2.a. Policy 5141.4 - Reporting Child Abuse & Neglect

Policy 5141.4, Reporting of Child Abuse and Neglect was revised to reflect legislative changes. The policy itself has been reviewed by our attorneys at Shipman and Goodwin and the Bethel Board of Education, Policy Subcommittee. The Policy Subcommittee gave input and our attorneys made further revisions.

Motion Passed: Move to approve Policy 5141.4, Reporting of Child Abuse and Neglect passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

7.B.2.b. Policy 5141.41 - Abuse or Neglect of Disabled Adults

Policy 5141.41, Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder was revised to reflect legislative changes. The policy itself has been reviewed by our attorneys at Shipman and Goodwin and the Bethel Board of Education, Policy Subcommittee. The Policy Subcommittee gave input and our attorneys made further revisions.

Motion Passed: Move to approve Policy 5141.41, Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

7.B.3. Regulation 5123 - Promotion/Retention/Acceleration

Regulation 5123 has been revised and is being submitted to the full Board of Education for informational purposes only. The revisions to the regulation are directly linked to the switch to standards-based report cards for Bethel Middle School for the 2015-2016 school year.

The changes include recommending a K-8 system for retention, promotion and the elimination of "credits" as a requirement for promotion at the middle school and updating the class placement for standing and graduation at the high school. The K-8 model incorporates the following factors when considering retention:

- identification of grade level standards not mastered;
- opportunities for skill remediation; and
- input from the intervention team, teacher and parent.

The policy itself does not need revision.

7.C. Finance

7.C.1. Budget Transfers

Motion Passed: Move to approve the budget transfers January 1, 2015 – March 31, 2015 as outlined by Ms. Yonsky, Director of Fiscal Services passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

Motion Passed: Move that:

- 1) The Bethel Board of Education authorize a change to the agents and authorized signers on the Town of Bethel/Bethel Board of Education accounts with Union Savings Bank from Kevin J. Smith, Superintendent to Christine Carver, Superintendent and from Richard F. Missimer, Accountant to Suzanne M. Rodgers, Accountant.



Theresa D. Yonsky, Director of Fiscal Services remains as an agent and authorized signer on said accounts.

2) The Bethel Board of Education authorize a change to the agents and authorized signers of the following Fidelity Investment accounts: Hennessey Memorial Scholarship Fund, Account # X57-633062 and Hennessey Teacher Award, Account # X57-633054 as follows: Christine Carver, Superintendent will replace Kevin J. Smith, Superintendent, effective immediately. All other agents and authorized signers on these accounts remain the same passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

8. Action Items

8.A. 2015-2016 School Calendar

Motion Passed: Move to approve the 2015-2016 School Calendar passed with a motion by Mr. Larry Craybas and a second by Mr. Nicholas Hoffman.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | No |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

8.B. 2016-2017 School Calendar

Motion Passed: Move to accept the 2016-2017 School Calendar passed with a motion by Mr. Nicholas Hoffman and a second by Mr. William Duff.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | No |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |



9. Recommended Executive Session - Personnel 1-210 (b) (2) of the Connecticut General Statutes
9.A. Non-Renewals

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky

Present Board Members:

Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey

Absent Board Members:

Mrs. Melanie O'Brien
Mrs. Robin Renner

Motion Passed: Move to enter into Executive Session at 8:22 PM passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

Motion Passed: Move to come out of Executive Session at 8:45 PM passed with a motion by Mr. Stuart Carlsen and a second by Mr. Scott Clayton.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

Motion Passed: Move that the contract of employment of:

| NAME | SCHOOL | ASSIGNMENT |
|--------------------|----------------|--|
| Crystal Schewe | High School | Computer Teacher (Short Term Contract) |
| Anne Paccione | Middle School | Grade 7 Math Teacher (Short Term Contract) |
| Stephanie Brockway | Johnson School | Grade 4 Teacher (Short Term Contract) |
| Micki McCue | Berry School | Grade 1 Teacher (Short Term Contract) |
| Emily Albin | Berry School | Grade 2 Teacher (Short Term Contract) |

not be renewed for the following school year upon its expiration at the end of the current school year, and that the Superintendent of Schools is directed to advise such person in writing of this action passed with a motion by



Mr. Stuart Carlsen and a second by Mr. William Duff.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

10. Adjourn

Motion Passed: Move to adjourn at 8:47 PM passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

| | |
|------------------------|--------|
| Mrs. Jennifer Ackerman | Yes |
| Mr. Stuart Carlsen | Yes |
| Mr. Scott Clayton | Yes |
| Mr. Larry Craybas | Yes |
| Mr. William Duff | Yes |
| Mr. Nicholas Hoffman | Yes |
| Mrs. Kristen Lacey | Yes |
| Mrs. Melanie O'Brien | Absent |
| Mrs. Robin Renner | Absent |

Respectfully submitted,
Susan Pare
Board Recorder

