



COMMISSION ON AGING  
CLIFFORD J HURGIN MUNICIPAL CENTER  
BETHEL, CONNECTICUT 06801  
TELEPHONE: 203 792-3048

**CALL TO ORDER:** The meeting of the Commission on Aging was called to order on October 13, 2015 at 2:36 pm by Commission Chairman, Al Barney.

**PUBLIC INPUT:** None

**PRESENT:** Commissioners Al Barney, Barbara Negri, Kay Visconti, and Senior Center Director/Municipal Agent Lisa Plumb.

**MINUTES:** Minutes from the September 14, 2015 meeting were distributed. A motion to approve the minutes was made by Barbara Negri and seconded by Kay Visconti. All in favor, motion carried.

**MUNICIPAL AGENT REPORT:** Lisa Plumb distributed her report. A motion to accept her report was made by Kay Visconti and seconded by Al Barney. All in favor, motion carried.

**DIRECTOR REPORT:** Lisa Plumb distributed her report. Lisa explained the rationale of coordinating the positions of Senior Center Director, Municipal Agent and Community Services Director. Concern was voiced on the amount of duties placed on Lisa. Lisa assured the members that it should all work more smoothly with the services being offered.

**TREASURER REPORT:** In the absence of Commissioner Novachek, there was no report.

**OLD BUSINESS;** Budget issues were discussed. Suggestions for further discussions concerning capital expenditures were carpeting, bathroom renovations and a van.

**NEW BUSINESS:** A letter of resignation was submitted to Chairman Barney by Kay Visconti as recording secretary. Kay was warmly thanked for her service to the Commission and Mary O'Leary was welcomed as recorder.

**MISCELLANEOUS:** Kay Visconti made a motion to adjourn the meeting at 3:10 pm seconded by Barbara Negri. The next meeting of the commission is scheduled for November 9, 2015.

Respectfully submitted,

*Mary O'Leary*

Mary O'Leary  
Recording secretary

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TOWN OF BETHEL  
TOWN CLERK

# BETHEL SENIOR CENTER

Clifford J. Hurgin Municipal Center

1 School Street, Bethel, CT. 06801

Telephone: 203-792-3048; Fax: 203-744-3812

Commission on Aging  
Municipal Agent's Report - 10/13/15

1. The Municipal Agent will be working closely with the new Social Services Director, Jennifer Lawlor to coordinate efforts. Several plans are being made to update files, procedures, manuals, and to coordinate a food bank in a more constructive manner.
2. One member met with Lisa Plumb to get information on Medicare insurance plans and the Silver Sneakers program that some insurance companies accept.
3. One community person requested information on her aging parents. Information was provided for her.
4. Lisa met with a community person regarding his two aging parents in town. His Minister telephoned Lisa initially with concerns and Lisa provided information for the family. One week later Lisa met with the son at his home discussing options for his aging parents.
5. One member telephoned concerned with Social Security issues. She was referred to that agency.
6. Two senior citizens are moving into town from Brookfield and have concerns with what help they will receive pertaining to the forms they need to complete annually for Medicare and special services they receive. He was reassured that assistance would be provided and information on the Town in general was provided.
7. Lisa visited one family in their home. The husband was concerned he is running out of money and needs assistance from various sources. Lisa visited the house on a recommendation of the husband who lives with his wife who has psychological issues. The Department of Mental Health was telephoned as a referral, although the case was not opened as a case. Lisa was told the woman with the problems must be willing to receive services and it must be voluntary. The family was given additional agencies to contact and Lisa will follow up with the family on their progress.

Respectfully submitted,



Lisa Plumb, Municipal Agent

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Commission on Aging  
Director's Report - 10/13/15

## Old Business

The new programs that started in September are off to a successful start: Astrology, Computer classes, and Art class. We were unable to play our Wheel of Fortune Wii game for Active Adults Week the end of September due to our Wii game being missing. The missing unit has been reported to the First Selectman.

In November the plan is to print the newsletters in house. Both Lisa and Rosemary, the Assistant Director, will learn to use the Municipal Center printer.

The M & M Fundraiser is in progress once again. The fundraiser will conclude in December '15.

The Coat Drive is in progress. The staff is in a process of tracking the donations and coats given out to those in need.

Lisa ordered several books on Caregiving and is in the process of preparing a course to be held at the Senior Center.

## New Business

Lisa Plumb has been named by the First Selectman, Matt Knickerbocker, Community Services Director. Lisa will supervise the new, part-time Social Worker, Jennifer Lawlor and the Assistance Programs Director, John Sarver. The Community Services office will be located in the lower level next to the Teen Center across from the Social Room in the Senior Center. All three people will be sharing the office space.

The carpeting in the hallway needs to be replaced and will be submitted to the Capital expenses budget for next year. The staff is beginning to work on the budget needs for the Senior Center for next year.

Respectfully submitted,



Lisa Plumb, Municipal Agent