



FIRST SELECTMAN'S OFFICE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801

Telephone: (203) 794-8148 Fax: (203) 794-0169

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul Szatkowski, Selectman

Wendy Smith, Office Administrator
Phyllis Kansky, HR Assistant

TOWN OF BETHEL - TRUCK DRIVER/STREET MAINTENANCE - perform skilled maintenance work, operate various equipment in construction, operation, maintenance, repair, replacement and snow removal. High school education, or GED, plus 5 years experience; OR an equivalent combination of training, education and experience. Heavy equipment experience preferred. Must possess a valid CDL license, Class B with airbrake endorsement. Class A preferred.

Salary: \$57,137, plus full benefits. 40 Hr. per week.

Applications and job descriptions can be obtained at First Selectman's Office, Bethel Town Hall, 1 School Street, Bethel, CT 06801 or online at www.bethel-ct.gov and **must be returned by September 28, 2015.**

EOE/M/F/V/D

Date: September, 2005

Town of Bethel

Title: Truck Driver/Street Maintenance

Department: Public Works/Highway

Position Goal: To perform a variety of skilled maintenance work and operate various equipment in the construction, operation, maintenance, repair, replacement and snow removal of the Town's infrastructure.

Primary Functions:

Receives oral instructions from supervisor who reviews work in progress. Keeps supervisor informed regarding work in progress, including potential problems and suggestions for new or improved way to address problems.

Prepares truck and auxiliary equipment; services truck and equipment with fuel, lubricants and accessories; performs preventative maintenance. Observes performance of equipment and reports malfunctions to mechanic.

Operates snow removal equipment such as dump truck with snowplow, sand and salt spreader and other snow removal equipment.

Operates large and small dump trucks, related machinery, hand and power tools that are related to job assignments in a safe and effective manner.

Repair, replace and install traffic control devices according to the MUTCD. Maintains traffic control systems, including regulatory signs and posts, street signs and posts, guardrails and other devices, as required.

Removes, rebuilds, repairs, installs storm water drainage structures and systems. Cleans and clears storm water inlets, drains, catch basins, watercourses and drainage areas.

Installs bituminous concrete, as required with shovels and rakes. Rakes bituminous concrete to a fine grade.

Maintains correct slope on grade and elevations during all construction projects. Cleans and restores construction areas or job sites.

Picks up leaf bags and brush during fall/spring/storm clean up. Removes garbage, road debris, sand and animal carcasses from rights of way.

Operates mowers, brush chippers, chain saws and weed eaters to maintain rights of way.

Responds to emergencies, as needed, including before and after regular work hours, weekends and holidays.

Performs inspections of capital improvement projects.

Assists all other Town departments, as required.

Additional Responsibilities:

Cleans, maintains and repairs tools, equipment, and facilities

Attend workshops and training sessions to become and remain current on the principles, practices and new developments relating to job functions.

Performs related work, as required.

Supervision Received: Receives general supervision from the Superintendent of Highways and Crew Leader

Qualifications Profile: The skills and knowledge required would usually be acquired with a high school education, or GED, plus 5 years experience; OR, an equivalent combination of training, education and experience which provides a demonstrated potential for performing the duties of this position.

Knowledge of methods and techniques of construction, maintenance and repair related to work assignment; knowledge of operational characteristics of mechanical equipment and tools related to work assignment

Knowledge of methods and techniques of concrete construction, repair and finishing; knowledge of methods and techniques of the construction, installation and repair of storm water drainage systems.

Knowledge of methods and techniques in the installation, repair and finishing of bituminous concrete.

Knowledge of the principles, practices and procedures involving traffic hazards and traffic safety. Knowledge of occupational hazards of the types of work performed, or assigned to, and of the necessary precautions. Knowledge of proper lifting techniques and use of personal protective equipment in relation to assigned work.

Ability to work independently in the absence of supervision.

Ability to be dependable, punctual and meet acceptable attendance requirements at all times.

Ability to use a logical, creative and innovative thought process to develop solutions according to assigned work

Ability to communicate well with others, both orally and in writing, using technical and non-technical language; to understand and follow oral and/or written policies, procedures and instructions; to understand and follow safety rules, procedures and regulations.

To establish and maintain effective working relationships with other employees and the public.

To perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time sensitive deadlines or schedules

Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology

To use integrity, ingenuity and innovation in the performance of assigned tasks.

PHYSICAL DEMANDS

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

The job assignments and functions are generally performed under adverse working conditions. Most job assignments involve working outside in conditions where exposure to liquid precipitation, humidity, heat, sunlight, cold, snow and other related conditions exist. Periodic exposure to conditions include smoke, fumes, dust, poisonous vegetation, potentially hazardous materials, vibrating equipment and excessive noise.

Ability to perform heavy labor such as lifting (minimum of 20-50 lbs and periodically up to 90 lbs), bending, digging, reaching for extended periods, kneeling, crouching stooping, crawling, climbing, and handling objects related to job assignment.

Ability to walk or stand for extended periods of time; to repeatedly use arms, hands, legs, or feet to manipulate or operate various objects, tools, and equipment.

Maintain physical condition and flexibility appropriate to the performance of job assignment.

Essential functions of job require close vision, distance vision, peripheral vision, depth perception, color perception and the ability to adjust focus.

License or Certificate: CDL, Class B with airbrake endorsement.