

**Town of Bethel  
Planning & Zoning Commission**

**Site Plan Review Checklist— Section 118-34**

**Bethel Municipal Center  
1 School Street  
Bethel, Connecticut 06801  
Phone: (203) 794-8578  
Fax: (203) 794-8595**

**Property Address:** \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

- B(1) \_\_\_\_\_ A current survey map of the property, certified A-2, signed and sealed by a licensed CT Land Surveyor (10 copies).
- B(2) \_\_\_\_\_ Existing Contours at two-foot (2 ft.) intervals.
- B(3) \_\_\_\_\_ Existing major landmarks on and within 50 feet of the subject property such as streams, ponds, swamps, rocks, outcroppings, existing buildings, wells, septic systems, large trees (18" diameter or greater), etc...
- B(4) \_\_\_\_\_ Existing wooded areas by foliage line.
- B(5) \_\_\_\_\_ Location and floor elevations of all buildings or other proposed structures.
- B(6) \_\_\_\_\_ Proposed grades and/or contours over the entire area of proposed grade change.
- B(7) \_\_\_\_\_ Proposed parking areas including stall, curbing, lighting and landscaping.
- B(8) \_\_\_\_\_ Proposed planting and landscaping.
- B(9) \_\_\_\_\_ Proposed Buffer areas, if required.
- B(10) \_\_\_\_\_ Provisions for sewage disposal including test pits, percolation tests and design computations, certified by as licensed professional engineer. Not required when public sewers are utilized.
- B(11) \_\_\_\_\_ Provisions for storm drainage and zero run-off for a 25-year frequency including invert and finish elevations of catch basins, manholes, culverts, etc...
- B(12) \_\_\_\_\_ Existing and proposed sewer, water, drainage and other utilities with sizes, slopes, depth and structures if applicable.
- B(13) \_\_\_\_\_ A vicinity sketch, within 100 foot radius of the property in question, showing the location of buildings and driveways on adjacent properties, driveways on the opposite side of the road, all roads, property boundaries and zone lines if applicable. Scale to be 1"=100'.
- B(14) \_\_\_\_\_ A sketch of the proposed building showing finish materials to be used on all exterior walls.
- B(15) \_\_\_\_\_ Location, Elevation and type of sign proposed.
- B(16) \_\_\_\_\_ Any exterior devices or machines to be appended to, or projecting from the building.
- B(17) \_\_\_\_\_ Proposed loading areas.
- B(18) \_\_\_\_\_ Name and address of property owner(s) if different than the applicant. List below.
  
- B(18) \_\_\_\_\_ Name of Property Owner(s): \_\_\_\_\_  
Address: \_\_\_\_\_
- B(19) \_\_\_\_\_ Field measurements of site distances in both directions from all proposed driveways and roads that enter onto any Town or State highway.
- B(20) \_\_\_\_\_ Erosion and sediment control plan in accordance with the **2002 CT Guidelines for Soil Erosion and Sediment Control.**

**NOTES: These are the minimum requirements to submit an application to the Planning & Zoning Commission. Other information may be required to complete the review.**

It is the applicant's responsibility to determine if it is necessary to file an application with the Inland Wetlands Commission (IWC). If required submission of an application with the IWC must be made no later than the day of filing this application with the Planning & Zoning Commission.

**APPLICANTS SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_